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# Town Of Webster

Est. 1832

## Massachusetts

Office of the Board of Selectmen  
350 Main Street  
Webster, MA 01570

Andrew M. Jolda, Chairman  
Randall V. Becker, Vice-Chairman  
Donald D. Bourque, Clerk  
Mark G. Dowgiewicz, Selectman  
Robert J. Miller, Selectman

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### BOARD OF SELECTMEN MEETING AGENDA

MONDAY, JUNE 4, 2018, 6:00 P.M.

2ND FLOOR, BOARD OF SELECTMEN'S MEETING ROOM  
WEBSTER TOWN HALL, 350 MAIN STREET, WEBSTER, MA 01570

#### 1. OPEN SESSION MEETING CALLED TO ORDER AT 6:00 P.M.

*Pledge of Allegiance*

#### 2. APPOINTMENTS

- Presentation of a Proclamation to Webster EMS for being awarded EMS Service of the Year
- Recognition of Crystal Brown, formerly of the Worcester County Sheriff's Department, by Deputy Police Chief Michael Shaw, Webster Police Department
- Interview and vote on appointment of Ms. Annah Mercier to the Council on Aging
- Interview and vote on appointment of Mr. Matt Fiton to the Webster Finance Committee
- Interview and vote on appointment of Mr. Joseph Wigglesworth to the Conservation Commission
- Interview and vote on appointment of Rev. Michael Lengel to the Cultural Council
- Interview and vote on appointment of Mr. Earl Gabor as a Water & Sewer Commissioner

#### 3. NEW BUSINESS

- Update on the status of the Head Start Program with program representative Jill Dagilis
- Update on the status of the Finance Department with James Chauvin, Treasurer/Acting Collector
- Review and vote on the adoption of the new "Economic Development Fund Guidelines"
- Discuss financial benchmarks per the requirement in the Town's "Financial Policies"
- Review and vote on the acceptance of the new "Personnel Policies" submitted by the Personnel Board and the Town Administrator
- Review and vote on the Town Administrator's request for several budget transfers
- Discuss the scheduled fireworks display in Webster on June 30, 2018
- Review a proposed list and vote on future Board of Selectmen meeting dates beginning July, 2018 – December, 2018
- Consider and vote on a request from the Town Administrator to increase the Municipal Lien Fee from \$25 to \$50

- Review and vote on the Board’s position pertaining to the Articles on the Special Town Meeting Warrant for June 25, 2018, at 6:00 PM, in the Bartlett High School Auditorium, 1<sup>st</sup> Floor, 25 Lake Parkway, Webster, MA, 01570
- Vote to sign the Warrant for the Special Town Meeting on June 25, 2018, at 6:00 PM, in the Bartlett High School Auditorium, 1<sup>st</sup> Floor, 25 Lake Parkway, Webster, MA, 01570
- Discussion with the Town Administrator about the option of transitioning to paperless agendas and packets and the use of iPads or tablets for during future meetings
- Review and vote on the proposed 2018-2019 Utility Billing Schedule
- Discuss the issues raised at the Annual Town Meeting on 5/14/18 pertaining to the operation of the Marina with the Town Administrator and Carole Marchand, Recreation Director
- Discussion on the Memorial Beach Pavilion fund-raising efforts with Carole Marchand, Recreation Director
- Discussion on whether or not to allow leashed dogs on the “bridge walking track” only with Carole Marchand, Recreation Director
- Review and vote to sign the Purchase and Sales Agreement for the former School Administration building, 41 East Main Street, Webster, MA, 01570
- Accept resignation letter from Donald Malo from the Zoning Board of Appeals
- Accept resignation letter from Nicholas Adamopoulos from the Finance Committee/Selectmen’s Appointee
- Vote on the multiple applications for One-Day Special Alcohol Licenses for St. Josephs Basilica, 47 Whitcomb Street, Webster, MA, 01570, for the dates of 6/15/18 from 5 PM – 11 PM, 6/16/18 from Noon – 11 PM, and 6/17/18 from Noon - 4 PM for the 45<sup>th</sup> St. Joseph’s Festival.

**4. TOWN ADMINISTRATOR’S REPORT**

**5. CONSENT ITEMS**

- Review and vote on the acceptance of the Board’s regular session meeting minutes from: 2/12/18, 3/12/18, 4/2/18, 4/9/18, 4/18/18, 4/30/18, 5/14/18
- Review and vote on the release and the acceptance of the Board’s executive session meeting minutes from: 2/12/18, 3/12/18 (Part I), 3/12/18 (Part II)

**6. ADJOURN**

**Next Board of Selectmen Meeting Date:**

*Monday, June 25, 2018, 5:30 p.m.*

*Bartlett High School, 2<sup>nd</sup> Floor Conference Room*

*25 Lake Parkway, Webster, MA 01570*

*(Pre-Special Town Meeting only to review Warrant Articles – not televised)*