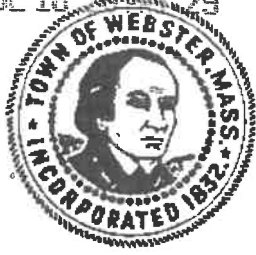


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**TOWN OF WEBSTER
Conservation Commission**

Webster Town Hall, 350 Main Street, Webster, MA 01570
(508) 949-3800 x1002 www.webster-ma.gov conservation@webster-ma.gov

MEETING NOTICE / AGENDA

Monday, July 20, 2020

Selectmen's Meeting Room, Webster Town Hall

Please note attached protocol for public meetings during COVID 19
5:30 p.m.

Call to Order

Meeting Minutes for Approval: June 11,

Request for Determination of Applicability

59 Lower Gore Road – Charles Meagher (Applicant) Robert G. Murphy & Associates Inc. – Determine wetland line. *Continued from July 6*

Public Hearings – Notice of Intent

61, 67 & 69 Cudworth Rd. – NU Auto Auction Realty, LLC (Applicant) - Construct 669 space vehicle storage lot - *Continued from June 29 2020*

25 Point Pleasant - Ronald Fields (Applicant) - Construction of a Single Family home - *Continued from June 29*

11 Bates Grove Rd. – Michael O'Brien (Applicant) – Construction of a single family home

15 Bates Grove Rd. – Michael O'Brien (Applicant) – Construction of a single family home

LKQ Auto Parts – 4 Old Douglas Rd. – Improving storm water infrastructure

322 Killdeer Island Rd. – Celeste Cahill (Applicant) – Amendment to DEP #323-1110 changing layout of proposed retaining walls.

Discussion Items

39 Colonial Rd. – COC 323-0998

31 Hall Rd. – COC 323-1141

61 Wakefield Ave. – COC 323-553

30 South Point Rd. – COC 323-1096

33 Loveland Rd. Enforcement -

Conflict of Interest Training & Open Meeting law

State Land and docks near Cedar Point

Bylaw Working Group

Recess at approximately 7:30

Agent Report

Other Business as May Legally Come Before the Commission

Next Meeting Date - Monday Aug. 3, 2020 at 5:30 pm

Adjournment

For the Conservation Commission, Mary Overholt, Conservation Agent



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Planning Board, Zoning Board of Appeals, Conservation Commission Public Meeting / Hearing Requirements and Protocols

Town Hall is currently reopening in a staggered fashion in accordance with the State's phased reopening and current requirements for municipal government gatherings. A number of requirements and protocols have been developed to keep everyone safe and ensure that we are meeting the State's requirements. Below is information you will need if you plan to attend a public meeting along with information on how to submit written comments if you choose not to attend.

Please contact the office if you have any questions either at (508) 949-3800 x1002 or at:

- Planning Board, Zoning Board of Appeals: planning@webster-ma.gov
- Conservation Commission: conservation.department@webster-ma.gov

Thank you.

1. **Masks must be worn at all times in Town Hall.** The Town does not provide masks so please come prepared to bring your own and wear it in accordance with Town Hall and State requirements.
2. **Social distancing of 6 feet or greater is required when sitting in the meeting room or waiting in the hallway.** Members of the same household may sit together closer than 6 feet if they so desire.

Viewing Meeting Materials in Advance of the Meeting

3. **Website:** Meeting materials including all submitted information from the Applicant and comments received to date can be found at the Town's website (www.webster-ma.gov) as follows:
 - Zoning Board of Appeals / Applications Under Review webpage.
 - Planning Board / Projects Under Review webpage.
 - Conservation Commission / Projects Under Review webpage.
4. **By Appointment:** Meeting and Application materials can be viewed in the office by appointment only. Please go to the Planning Board or Zoning Board of Appeal webpage and fill out a "Request an Appointment" form.

Submitting Written Comments and Materials in Advance of the Meeting

5. Written comments from the public and abutters in advance of the hearing are encouraged. All written comments will be reviewed and considered by the Board during the hearing and at the time of decision.
6. Written comments should be submitted in advance of the meeting to ensure they are entered into the record. Once the hearing is closed no further comments are allowed in accordance with State law.
7. Written comments can be submitted using the Public Hearing Comment forms on the webpages noted under #2, by leaving them in the Drop Off Box outside Town Hall (parking lot entrance), by regular mail or by emailing comments to planning@webster-ma.gov for Planning Board and Zoning Board of Appeals and conservation.department@webster-ma.gov for the Conservation Commission.

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8. Please submit any materials for the Board's consideration on the five (5) days prior to the meeting to allow staff time to process and post all new comments. Materials can be submitted via mail, email or the Town Hall Drop Off Box (see #7). You can bring the material directly to the office by making an appointment. To make an appointment, please visit the Department webpage.

Attending a Meeting at Town Hall

1. **Masks must be worn at all times in Town Hall.** The Town does not provide masks so please come prepared to bring your own and wear it in accordance with Town Hall and State requirements.
2. **Social distancing of 6 feet or greater is required when sitting in the meeting room or waiting in the hallway.** Members of the same household may sit together closer than 6 feet if they so desire.
3. If social distancing of 6-feet or greater in the meeting room cannot be achieved, the Chairman will be required to reschedule the meeting.
4. In some instances agenda items and public hearings may be scheduled at a specific time. If you are attending a scheduled agenda item, it is recommended that you wait in the hallway until the Board calls you in. This will prevent overcrowding the room and potentially forcing the meeting to be rescheduled. Each specified hearing will not begin before the time stated on the agenda.
5. Public hearing sign in sheets with a pen will be set up at the entrance of the meeting room. Please bring your own pen if you do not wish to use the one provided. Hand sanitizer will be available.
6. Anyone wishing to speak to the Board must first be recognized by the Chairman. You will be required to come up to the presenter's table, one at a time, and speak into the microphone.
7. The Chairman will call you to the presenter's table. Only one person may sit at the presenter's table at a time. You will be asked to state your name and address for the public record.
8. Do not touch any part of the microphone. The equipment requires special cleaning protocols which are done by staff. Please lean in to speak but do not adjust or touch any part of the microphone. If you need assistance, please ask.
9. No one is allowed to approach the table where the Board or Commission members are sitting at any time for any reason.
10. Anyone wishing to submit new material to the Board at the time of the hearing is required to leave it at the presenter's table where it will be picked up at the end of the meeting and entered into the record.
11. Meetings are typically broadcast live (Charter Cable Channel 191) and rebroadcast on the Town's YouTube channel (link on the Town's website). Please follow all directions from the Chairman.