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Andrew M. Jolda, Chairman  
Randall V. Becker, Vice Chairman  
Mark G. Dowgiewicz, Secretary  
Donald D. Bourque  
Robert J. Miller

**BOARD OF SELECTMEN  
REGULAR SESSION MEETING MINUTES  
January 28, 2019**

Bartlett High School, 2<sup>nd</sup> Floor Conference Room  
52 Lake Parkway, Webster, MA 01570

**MEETING OPENING:** At 5:32 p.m., Chairman Jolda called the meeting to order. The following individuals were present: Chairman Andrew Jolda, Vice Chairman Randall Becker, Selectman Robert Miller, Town Administrator Douglas Willardson, and Executive Secretary Courtney Friedland. Secretary Mark Dowgiewicz was on speakerphone. The Board stood and took the Pledge of Allegiance.

**MARC BECKER APPOINTMENT TO THE WATER SEWER COMMISSION:** Chairman Jolda and Selectman Becker recused themselves. Mr. Miller stated his only concern about Mr. Becker's appointment would be that he indicated in his letter of interest that he wanted to be a short term temporary member. He suggested the Town opens it up to more people. Mr. Dowgiewicz stated they can put him back on the agenda next meeting and leave it open. Mr. Willardson stated we have had the positions posted for months. He stated the best way to get people to volunteer is word of mouth. He said we can add this to the next agenda.

**EDUCATION INCENTIVE:** Mr. Willardson stated the Personnel Advisory Board had discussed this for months. He stated they recommending this in order to promote furthering employees education in their position. He stated this will help retain qualified employees. He stated not a lot of people will use it. Mr. Dowgiewicz asked if this had to be related to their current job. Selectman Becker asked if they needed to submit anything. Mr. Willardson stated that the education had to be related to their job and they must submit paperwork with their grade attached. He said employees must receive a b or better to get the incentive. Selectman Becker asked about the Police Contract and whether they would be excluded from receiving the incentive. He stated because the Town already pays them out for the Quin Bill. He stated the language in the policy should be clearer. Mr. Willardson stated we can add this to the next agenda.

**SURPLUS PROPERTY:** Mr. Willardson stated there is eight desk down in the Town Hall basement that came from the Filmer Administration building that is in poor condition. He stated he would like the Board to declare them surplus in order to clear out the area. He stated there is also a large metal safe in the Retirement Office that the Town would like to sell. Chairman Jolda asked if we knew the model number. Mr. Willardson stated he can get all of the information.

**Motion by Selectman Becker, seconded by Selectman Miller, to approve the Surplus Property as proposed. The motion passed unanimously.**

**ONE DAY LIQUOR LICENSE REQUEST - ST. JOSEPH SCHOOL:** Chairman Jolda recused himself.

**Motion by Selectman Bourque, seconded by Selectman Dowgiewicz, to approve the One Day Liquor License request for St. Joseph School for March 2, 2019. The motion passed unanimously with Chairman Jolda abstaining.**

**TOWN MEETING WARRANT REVIEW:** Mr. Willardson apologized for the confusion. He stated the posting requirements were not met. He said it would have been a very controversial vote. He said he didn't want any complications. Chairman Jolda said they can hold another one in February. Mr. Willardson stated that would be a very tight timeframe. He stated they can wait until May. He stated he is being proactive with rolling out with an application package for retail marijuana. This will help when entering into a host agreement.

The Board of Selectmen adjourned at 6:00 p.m. to open and dissolve the Special Town Meeting.

The Board of Selectmen reconvened at 6:05 p.m.

Selectman Becker stated retail marijuana operators can also try to find a spot and propose it at Town Meeting themselves. Mr. Willardson stated vetting will come down to a bidding war. Selectman Bourque stated the Town might get a bigger audience if it waits until May. Mr. Willardson stated the host agreement will have a stipulation in it that money will be due in November.

**MEETING MINUTES:**

**Motion by Selectman Bourque, seconded by Selectman Miller, to approve the meeting minutes from 11/05/18. The motion passed unanimously.**

**Motion by Selectman Bourque, seconded by Selectman Miller, to approve the meeting minutes from 12/10/18. The motion passed unanimously with Selectman Dowgiewicz abstaining.**

**Motion by Selectman Bourque, seconded by Selectman Miller, to approve the meeting minutes from 12/17/18. The motion passed unanimously with Selectman Dowgiewicz abstaining.**

**Motion by Selectman Bourque, seconded by Selectman Miller, to approve the meeting minutes from 01/14/19. The motion passed unanimously.**

**ADJOURN:** At 6:19 p.m.:

**Motion by Selectman Miller, seconded by Selectman Becker, to adjourn. The motion passed unanimously.**

Respectfully Submitted,

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Courtney M. Friedland, Executive Secretary to the Board of Selectmen