



# Town Of Webster

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## Massachusetts

Est. 1832

### Finance Committee

350 Main Street  
Webster, MA 01570

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**Nick Adamopoulos, Chairman**  
**Sarah Sansom, Vice Chairman**  
**Michael Finamore**  
**Courtney Friedland, Recording Secretary**

**Laura Backus**  
**Neil Dixon**  
**Matt Fitton**  
**Sean Williams**

### MEETING MINUTES February 7, 2019

**Present:** Nick Adamopoulos, Laura Backus, Mike Finamore, Sarah Sansom, and Sean Williams

**Absent:** Neil Dixon and Matt Fitton

The Finance Committee meeting was called to order by Chairman Nick Adamopoulos at 6:00 p.m. in the Selectmen Meeting Room in the Town Hall.

#### Meeting Minutes

**Motion:** made by Laura Backus, seconded by Michael Finamore to approve the meeting minutes of January 17, 2019.

**Vote:** Shawn Williams – yes, Michael Finamore – yes, Laura Backus – yes, Sarah Sansom – yes and Nick Adamopoulos – yes.

Town Accountant, Tim Bell, attended in lieu of the Town Administrator's absence for the monthly update.

#### Town Administrator's Update

Timothy Bell passed out the year to date budget.

0112252-511050: The Board of Selectmen's Executive Secretary position will not be filled. They are still currently paying the prior secretary out until the end of February. There is currently a settlement agreement in place.

0112351-517310: Town has received this money back and will be credited to the account.

0113259-599000: This money will be used for retirement payouts and snow & ice.

0113551-511056: Additional part-time staff position was used when the office was short staffed. The office is no longer short staffed.

0119251-513000: \$3,000.00 will be credited back to this account from the Library Project.

0119252-524001: The total Org is relatively low, money will be transferred from another account. Hopefully, there is enough money in the Org to cover the remaining months.

0121051-511022: A transfer will be made from another line item.

0124051-524002: This is a general entry. Money has come in to cover this amount.

0124052-524003: There was discussion over the expenses on the Inspector's vehicles. Committee would like an explanation on why vehicle expenses are so high.

0142052-521001: Credits need to be applied to this line item.

0142351-513005: Snow and ice supplies and Salaries are included in this figure.

0161052-558007: Some of these invoices need to be moved to the Library Construction Project.

### **Library Update**

The last Library Project payment is due this month.

### **Water Filtration Plant Update**

The Water Filtration Plant Project is 2-3 weeks behind schedule.

### **Audit Update**

There were a lot of positive comments from the Auditors. There was a lot of effort put into correcting prior problems. OPEB is an issue but many Towns are dealing with this same issue.

### **FY20 Preliminary Budget Update**

Mr. Willardson plans to have the preliminary budget by the end of the month. There currently is a \$900,000.00 deficit.

### **FY'20 Capital Projects**

Mr. Adamopoulos and Mr. Finamore will schedule a time to go through the Capital Project request with Mr. Willardson.

### **Yearly Town Revenue Source/Amount Comparison**

There was not a lot of things that stood out in the report. Beach revenue is down but that might be because of jet skis not being allowed through Memorial Beach.

### **YTD School Budget Figures**

The School Budget YTD came in late and was not able to be reviewed by the Committee. This will be added to the net agenda.

### **EMS Building Deed/Rent**

Mr. Willardson has requested this get tabled until the next meeting when he will be present.

### **Schedule Next Meeting**

The Finance Committee was in favor of holding a meeting on Monday, February 25, 2019, at 6:00 p.m.

### **Adjournment**

**Motion:** made by Mike Finamore, seconded by Sarah Sansom to adjourn the meeting at 6:44 p.m.

**Vote:** Shawn Williams – yes, Michael Finamore – yes; Laura Backus – yes, Sarah Sansom – yes, and Nick Adamopoulos – yes.

Respectfully submitted,

Courtney Friedland