



Office of the Board of Selectmen  
Webster Town Hall  
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Andrew M. Jolda, Chairman  
Randall V. Becker, Vice Chairman  
Mark G. Dowgiewicz, Secretary  
Robert J. Miller  
Donald D. Bourque

**BOARD OF SELECTMEN  
REGULAR SESSION MEETING MINUTES**

**Wednesday, April 18, 2018, 6:00 P.M.**

Webster Town Hall, 2<sup>nd</sup> Floor, Board of Selectmen's Meeting Room  
350 Main Street, Webster, MA 01570

**MEETING OPENING:** At 6:00 p.m., Chairman Jolda called the meeting to order. The following individuals were present: Chairman Andrew Jolda, Vice Chairman Randall Becker, Selectman Mark Dowgiewicz, Selectman Robert Miller, Selectman Donald Bourque, Town Administrator Douglas Willardson, and Executive Secretary Jennifer Cederberg. The Board stood and took the Pledge of Allegiance.

**RENEWAL OF SEASONAL ALCOHOL LICENSE:** Sel. Becker recused himself from the discussion. Chm. Jolda reported that the owners of Cappellini's came forward and returned all of the necessary paperwork to renew their Seasonal All Alcohol License and have paid for it as well. Sel. Bourque stated that at a prior meeting, the Board took a vote for the Town attorney to draw up a Cease and Desist letter and have a Constable deliver it to them ordering them from continuing to serve all alcoholic beverages. He asked why this did not happen. Ms. Cederberg stated that she contacted the Town Attorney to draft the letter and that she contacted the ABCC so she could get a specific definition of cordials which she could provide to the establishment so they would know exactly what they were allowed to sell. She stated the Investigations Division of the ABCC could not help her as they stated it is changing all the time with new flavored alcohols being introduced into the market and cordials being defined as the percentage of sugar content which then can be diluted with juice or soda. She stated that during the time period she was trying to establish this information, the owners of Cappellini's came in and dropped off their completed paperwork and apologized for the earlier unpleasant interaction. Ms. Cederberg said that it was the week before tonight's Board meeting and so she consulted with the Chairman as to what to do. The Chairman instructed Ms. Cederberg to inform the owners of Cappellini's to keep their operation status quo and the Board would make a final decision on Monday night. Sel. Bourque expressed dissatisfaction with the Board not being notified. Chm. Jolda accepted responsibility and apologized.

**Motion by Sel. Dowgiewicz, seconded by Sel. Miller, to approve the Annual All Alcohol License for Cappellini's. The motion passed with Sel. Becker recusing himself and Sel. Bourque voting - No.**

**APPROVE WARRANT FOR THE STM:**

**Motion by Sel. Miller, seconded by Sel. Dowgiewicz, to approve Articles 1-14, 16-19, 21, and refer 15, 20 and 22 to the Sponsor. The motion passed unanimously.**

**WATER AND SEWER RATES:** Water Superintendent Greg Woods presented the Board with options for setting water and sewer user rates for FY2019. He gave a PowerPoint presentation highlighting the Department's Capital Improvement Plan. His first slide showed a map highlighting where the majority of dirty water calls are and noted that most of the calls come in at times when there is Flushing going on. He stated that the goals of the Capital Improvement Plan are to rehabilitate the aging distribution system, improve the fire flows and improve the water quality. He outlined the different ways that the water mains can be improved including cleaning and relining or replacing. He discussed plans for FY2019 as well as plans for the future and what the funding and budget implications are.

Mr. Woods stated that there are several ways to fund these projects. The Board could elect to increase the water and sewer rates and the projects would be funded solely through the use of retained earnings. The board could institute a Capital Improvement Fee on each water bill and continue to fund projects through retained earnings or the Board could do a combination of both. The recommended Capital Improvement Fee was a flat rate of \$20 per bill per customer or \$80 per customer annually and a 2% water and sewer rate increase could be added to that to get the necessary amount of funds to meet the Town's capital needs. Mr. Woods noted that in FY20, the debt service for the new Water Treatment Plant will kick in.

**Motion by Sel. Becker, seconded by Sel. Miller, to adopt the recommendation of the Water Superintendent and the Town Administrator and institute a \$20 capital improvement fee per quarter on each bill plus a 2% increase in water fees. The motion passed unanimously.**

**Motion by Sel. Becker, seconded by Sel. Dowgiewicz, to increase sewer rates by 2% in FY19 and 2% every year after. The motion passed unanimously.**

Mr. Woods stated that this would go into effect in the July billing cycle.

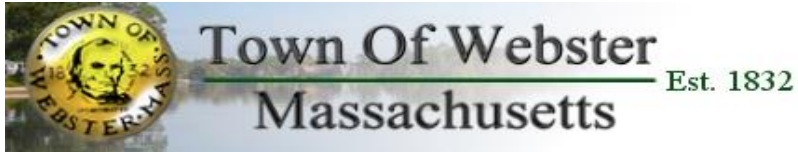
**ADJOURN:** At 6:55 p.m.;

**Motion by Sel. Miller, seconded by Sel. Dowgiewicz to adjourn. The motion passed unanimously.**

Respectfully Submitted,

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*Jennifer Cederberg, Executive Secretary to the Board of Selectmen*



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**BOARD OF SELECTMEN REGULAR SESSION MEETING**  
**DOCUMENTS AND EXHIBITS: MONDAY, APRIL 18, 2018, 6:00 PM**

1. Board of Selectmen's Meeting Agenda: 4/18/18
2. Seasonal All Alcohol License Renewal Application Materials from Cappellini's
3. Special Town Meeting Warrant: 5/14/18
4. Annual Town Meeting Warrant: 5/14/18
5. Webster Water Department PowerPoint Presentation: Greg Woods