



Office of the Board of Selectmen  
Webster Town Hall  
350 Main Street  
Webster, MA 01570

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Andrew M. Jolda, Chairman  
Randall V. Becker, Vice Chairman  
Mark G. Dowgiewicz, Secretary  
Robert J. Miller  
Donald D. Bourque

**BOARD OF SELECTMEN  
REGULAR SESSION MEETING MINUTES**

**Monday, May 14, 2018, 5:00 P.M.**

Bartlett High School, 2<sup>nd</sup> Floor Conference Room, 2 Lake Parkway  
350 Main Street, Webster, MA 01570

**MEETING OPENING:** At 5:00 p.m., Chairman Jolda called the meeting to order. The following individuals were present: Chairman Andrew Jolda, Vice Chairman Randall Becker, Selectman Robert Miller, Town Administrator Douglas Willardson, and Executive Secretary Jennifer Cederberg. Selectman Mark Dowgiewicz and Selectman Donald Bourque were not present. The Board stood and took the Pledge of Allegiance.

**APPOINTMENT TO THE CULTURAL COUNCIL:**

**Motion by Sel. Miller, seconded by Sel. Becker, to appoint Carole Marchand to the Cultural Council. The motion passed unanimously.**

**SIMPLY ORTHODNTICS:**

**Motion by Sel. Miller, seconded by Sel. Becker, to approve the one-day entertainment permit request from Simply Orthodontics for 6/18/18 from 2:30 PM – 6:30 PM. The motion passed unanimously.**

**OPEN WARRANT FOR 6/25/18 STM:**

**Motion by Sel. Miller, seconded by Sel. Becker, to open the Warrant for the Special Town Meeting on June 25, 2018 at 6:00 PM, said Warrant to close on Friday, May 25, 2018 at noon. The motion passed unanimously.**

**BUDGET TRANSFERS:** Mr. Willardson reviewed the proposed budget transfers and the current account deficits with the Board.

**Motion by Sel. Becker, seconded by Sel. Miller, to approve the transfers as recommended on the printout provided by the Town Administrator. The motion passed unanimously.**

**SPECIAL TOWN MEETING:** Mr. Willardson stated that the By-Law Committee did not have time to come up with a report for the Marijuana By-Law so this Article will be discussed again at the June 25<sup>th</sup> Special Town Meeting.

He noted that there will be a 50% reduction in staff in the Treasurer's office and a 50% reduction in staff in the Assessor's Office but that the Assessor's Office will be picking up some time doing grant writing. He informed the Board that the Treasurer's Office and the Collector's Office would be combining as the Collector would be retiring at the end of the month. He stated that the office would consist of a Treasurer/Collector, an Assistant Treasurer, an Assistant Collector, and two Clerks. He also informed the Board that he has been able to allocate \$200,000 toward the purchase of the new Engine for the Fire Department.

Mr. Willardson informed the Board that in the Board of Health, the Health Agent is out on leave so the Clerk has been temporarily upgraded to a Temporary Health Agent and there is a part-time clerical worker with them for the time being which will be eliminated once the full-time Health Agent is back. Mr. Willardson also reported that there will be the need to add an additional part-time Custodian to the staff in order to be able to properly service the Library. He further pointed out that Article 22 on the Annual Town Meeting Warrant will be denied as they requested the wrong zone. The Fire Truck article will be passed over as there have been other monies allocated for this purchase and it will be brought back to the Special Town Meeting in June. He informed the Board that the Finance Committee is recommending all articles except the ones referring back to the sponsor.

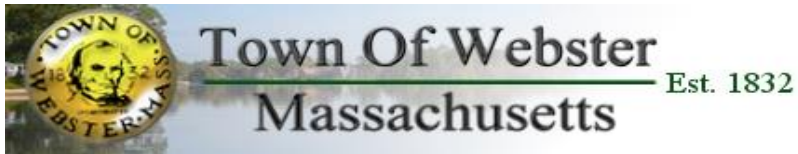
**ADJOURN:** At 5:30 p.m.;

**Motion by Sel. Miller, seconded by Sel. Dowgiewicz to adjourn. The motion passed unanimously.**

Respectfully Submitted,

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*Jennifer Cederberg, Executive Secretary to the Board of Selectmen*



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**BOARD OF SELECTMEN REGULAR SESSION MEETING**  
**DOCUMENTS AND EXHIBITS: MONDAY, MAY 14, 2018, 5:00 PM**

1. Board of Selectmen's Meeting Agenda: 5/14/18
2. Town of Webster Town Meeting Guide 5/14/18
3. Proposed General Fund Budget
4. Letter from Carole Marchand Requesting Appointment to the Cultural Council
5. Letter from Simply Orthodontics Requesting One-Day Entertainment License
6. Special Town Meeting Notice: 6/25/18
7. Special Town Meeting Warrant: 5/14/18
8. Annual Town Meeting Warrant: 5/14/18