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Gladyskellylibrary.org

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Board of Library Trustees  
Gladys E. Kelly Public Library  
2 Lake Street, Webster, MA

Local History Room

Meeting for Thursday, June 4, 2020

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, & 18, and the March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Board of Library Trustees will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or a requirement to attend this meeting can be found on the Town's website, at [www.webster-ma.gov](http://www.webster-ma.gov). For this meeting, members of the public who wish to watch the meeting may do so via ZOOM at <https://zoom.us/j/98065921529> meeting id: 980 6592 1529 password: Webster. No in-person attendance of members of the public will be permitted but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video

recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting.

## Meeting held via Zoom and conference call.

Present: Rena Klebart, Chairperson; Amanda Grenier, Library Director; Mary Chabot, Secretary; Nancy LaFramboise, Treasurer; Jean Travis and Rich Franas. Absent were Catherine Martin and Margaret Lorenczykova.

6:00pm Meeting Called to Order  
Pledge of Allegiance

6:02pm Approval of March 5, 2020 minutes

Changes to the minutes were to change agenda to minutes, and correctly identify Architect as Oudens Ello, and construction company as O'Connor.

Rich motioned to approve with above corrections, seconded by Nancy; approved by voice vote.

6:06pm Phases of Governor Baker's re-opening plan

Amanda got us caught up to how the Library has been operating during the Covid-19 Quarantine. Evan, Andrew and Peter have each been working 10 hours a week. The part time staff is not working and is collecting unemployment.

There is no interlibrary loaning at this time, and only staff may enter the library.

Patrons can borrow books if they call/email in advance, and staff will bring the items to them. When items are returned in the book slot, they

are set aside for 3 days and then thoroughly cleaned with Clorox wipes and shelved.

The staff has also been weeding through the collections.

Children's toys have been thoroughly cleaned and locked away.

Families can request children's books by subject for pick up.

There are no programs running at this time, and probably none will be held until the fall.

Amanda checks temperatures of the staff before they are allowed to enter the Library.

She stated that it is unlikely that we will open before August 1<sup>st</sup>.

She said that she had a short evaluation meeting with Doug, and he was very satisfied with her work.

Mary made a motion, seconded by Rich, that we follow the MBLC document for reopening. All approved.

Rena thanked Jean, Catherine and Margaret for all the hard work that they have done as a member of the Board of Trustees. They will be missed. New trustees will be voted on June 15, and must be sworn in by the Clerk prior to our next meeting, which will also be conducted via Zoom/conference call on July 2, 2020.

6:30                      Adjournment

Rich moved to adjourn, seconded by Nancy. Approved by a voice vote.