



**TOWN OF WEBSTER
HEALTH DEPARTMENT**
350 Main Street, Webster, Ma 01570
Phone: 1-508-949-3800 x 4002

Dave Zalewski – Chairman
Janet Stoica – Member

Iwona Miller - Vice Chairman
Matthew Wyke – Member

James Avery – Member

WEBSTER BOARD OF HEALTH

BOARD OF HEALTH MEETING MINUTES – JULY 1, 2019

Attending

Dave Zalewski
Janet Stoica
Matthew Wyke

Absent

Iwona Miller
James Avery

Also in attendance: Jennifer Sullivan – Health Director and Danyel Guiou – Senior Clerk

Meeting called to order 5:03 pm

APPROVAL OF MINUTES

Review and Vote on the Approval of the June 10, 2019 Meeting Minutes

Motion to approve the June 10, 2019 meeting minutes – Janet Stoica

Second – Matthew Wyke

3-0 vote to approve the June 10, 2019 meeting minutes

NEW BOARD BUSINESS

Local Upgrade Approval for Title V Septic System Repair – 14 Pinewood Drive (3ft to groundwater)

Motion to accept the local upgrade approval for 14 Pinewood Drive – Matthew Wyke

Second – Dave Zalewski

3-0 vote to accept the local upgrade approval for 14 Pinewood Drive

OLD BOARD BUSINESS

Food Renewal review for FY 2020

The Health Director updated the Board regarding all food permit renewals. She explained that three establishments had yet to bring in their renewal applications as of today. However, before leaving the office the establishments had brought all the necessary paperwork in. For fiscal year 2020, all food establishments have complied with their food permit renewals. Mr. Zalewski questioned when the late fee went into effect and the Health Director explained it was about four years ago. Ms. Stoica requested that other Towns are looked into regarding their process for food permits that are received late.

ADJOURN

Motion – to adjourn meeting at 5:09 pm – Janet Stoica

Second – Dave Zalewski

3-0 vote to adjourn meeting at 5:09 pm.

Respectfully submitted,

***Danyel Guiou
Senior Clerk
Town of Webster***

Approved Date: 8/5/2019

Cc: Board of Health Members
Town of Webster Website
Town Clerk