



# Town Of Webster Massachusetts

Est. 1832

## Webster Water Sewer Commission

350 Main Street  
Webster, MA 01570

Earl Gabor - Chairman  
Dan Duteau - Vice Chairman  
Rick Neeser

Tom Andrade  
Doug Willardson - Town Administrator  
Gregory Woods - Water & Sewer Supt., Secretary

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### Meeting Minutes

July 2, 2020, 2:30 PM

Police Station Meeting Room

357 Main Street, Webster, MA 01570

Attendees: Earl Gabor, Tom Andrade, Rick Neeser, Doug Willardson and Greg Woods. Absent: Dan Duteau

### Meeting Minutes

The Commissioners reviewed the draft minutes from the June 4<sup>th</sup> meeting and voted unanimously by Roll Call to approve the minutes as amended.

#### 1 - Existing Business:

**A – Annual Town meeting review** – Commissioner Gabor provided a summary of the water and sewer warrant articles that were voted on at the meeting. The articles proposed at the Special Town Meeting were approved, as well as the fiscal year budgets in the Annual Town Meeting, however the proposed sale of the Park Street property was defeated.

**B – Water Treatment Plant dedication / open house** – The Board discussed the dedication / open house ceremony planned for July 18<sup>th</sup>, starting at 9:00AM. Commissioner Gabor stated that the local representatives were planning to attend. Mr. Woods said he would reach out to Tighe & Bond and previous superintendent Doran Crouse to make them aware of the ceremony. Mr. Willardson said he would publicize the event on social media and the Town's electronic sign boards.

**C - Water Shut-off Policy** – Mr. Woods said that based on information from the Collector, revenue collections are about the same as two years ago, which would support the earlier observation that the increased unemployment has not significantly impacted revenue. Mr. Woods stated that to date Athena Healthcare has not paid their outstanding balances.

**D – Reorganization of Commission** – Per the Commission's policies, the yearly reorganization of the commission officers was discussed. Motions were made, and unanimously approved, for Mr. Andrade as the Chairman, Mr. Neeser as the Vice Chairman, and Mr. Woods as the Secretary.



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**2 – Water Dept. Update:** Mr. Woods said that the well pump and motor at Station 3 were removed for maintenance and the well screen was cleaned. According to the vendor, the well pump had a hole in the bowl, the pump impellers were severely worn and the motor needed to be overhauled. Mr. Woods stated a complete replacement was estimated at \$40,000 however he planned to replace the high-head pump with a low-head pump since the well house no longer pumped into the distribution system. The cost for the new pump and motor would be \$26,000. Mr. Woods also said the contract had been awarded to replace the roof and hatches on both the Station 3 buildings. He stated that the annual distribution system leak detection was underway and that the mixer for the Park Road storage tank would be installed within the next few weeks.

**3 – Sewer Dept. Update:** Mr. Woods said that he would be requesting quotes for the cleaning and coating of launder in clarifier #3. The other two clarifiers have already been repaired. He informed the Board that a portion of the sewer main on Klebart Avenue collapsed last month which required a by-pass system to facilitate the repair.

### **4 – New Business:**

**A – Plant Tour** – The Board suggested that a tour of the wastewater facility be held in the coming months while the weather is still good.

### **Adjournment**

A motion was made, and unanimously approved, to adjourn the meeting at 3:30 PM. The next meeting is scheduled for September 3<sup>rd</sup> at 2:30 PM.

Respectfully submitted,

Gregory Woods  
Water & Sewer Superintendent