



**TOWN OF WEBSTER
HEALTH DEPARTMENT**
350 Main Street, Webster, Ma 01570
Phone: 1-508-949-3800 x 4002

Dave Zalewski– Chairman

James Avery - Vice Chairman

Iwona Miller - Member

WEBSTER BOARD OF HEALTH

BOH MEETING MINUTES – February 6, 2017

Attending
Dave Zalewski
James Avery
Iwona Miller

Also in attendance: Health Agent – Jennifer Sullivan and Danyel Guiou

Meeting called to order 5:00 pm

REVIEW OF MEETING MINUTES

Members of the Board of Health reviewed the meeting minutes of January 9, 2017 for approval.

Motion to accept minutes of January 9, 2017 – James Avery

Second – Iwona Miller

3-0 vote to accept minutes of January 9, 2017

Members of the Board of Health reviewed the meeting minutes of January 23, 2017 for approval.

Motion to accept minutes of January 23, 2017 – James Avery

Second – Iwona Miller

3-0 vote to accept minutes of January 23, 2017

ADMINISTRATIVE HEARINGS

OLD BOARD BUSINESS

NEW BOARD BUSINESS

106 Douglas Road campsite #10- complaint

The Health Agent received a complaint regarding electricity being shut off at a campsite. Ms. Sullivan called Mr. Finamore, who owns the campground, and explained to him that he has to provide electricity and is not allowed to shut it off. Ms. Sullivan, the Building Commissioner and a Police Officer conducted an inspection and while they were there Mr. Finamore turned the electricity back on. It was also noted that there was a lot of excess debris around the campground which is a fire hazard. Mr. Zalewski questioned how many tenants are allowed to be there. Ms. Sullivan explained that the Board of Health voted and approved on 24 campsites. Ms. Sullivan brought up a concern regarding the campgrounds water system. During the winter the water system is shut off so the water doesn't freeze. The campsites have to fill up buckets of water to bring back to their trailers. The Health Agent questioned DEP (Department of Environmental Protection) about this issue and they referred her to DPH (Department of Public Health). This is currently being looked into from DPH and will be revisited shortly once the Board of Health receives and answer.

Jimmy's Convenience Store- site assessment

The Health Agent explained Jimmy's convenience store is extremely messy around the building. He was given an Order Letter to have everything removed. If the debris outside is not cleaned up in the time manner that he was given, he was warned that he would not be able to renew is food and tobacco permits. There was an inspection conducted this Monday morning and he had complied with everything on the Order Letter.

ANNOUNCEMENTS / CORRESPONDENCE

MONTHLY REPORT

After reviewing the Town Nurse report, Ms. Miller requested that the Board should receive more detailed information on the diseases that she handled/handeling.

Reviewed the Health Agent Report.

MISCELLANEOUS ITEMS

OTHER BUSINESS UNKNOWN AT TIME OF POSTING

The next Board of Health meeting is scheduled for January 23, 2017 at 5:00 pm.

EXECUTIVE SESSION

To discuss strategy with respect to litigation where an open meeting may have a detrimental effect on the Town's Litigating position—potential litigation re: 80 Bates Point Road.

Motion to move to Executive Session to discuss strategy with respect to litigation where an open meeting may have a detrimental effect on the Town's Litigating position—potential litigation re: 80 Bates Point Road – Iwona Miller

Second – James Avery

3-0 vote to discuss strategy with respect to litigation where an open meeting may have a detrimental effect on the Town's Litigating position—potential litigation re: 80 Bates Point Road.

The Chairman announced the Board will not resume its meeting in open session following the executive session. Executive Session called to order 5:21 pm

ADJOURN

Motion – to adjourn meeting at 5:29 pm – James Avery

Second – Iwona Miller

3-0 unanimous votes to adjourn Board of Health Meeting at 5:29 pm

Respectfully submitted,

*Danyel Guiou
Senior Clerk
Town of Webster*

Approved Date: 3/13/2017

Cc: Board of Health Members
Town of Webster Website
Town Clerk