

Library Building Committee Minutes  
August 8, 2017

**Present:** Amanda Grenier, Rena Klebart, Ken Pizzetti, Pam Leduc, Ted Avlas, Andrew Jolda

**Absent:** Shawn Young, Doug Willardson

Meeting called to order at 5:00pm

**July 28 Minutes:**

- Ken Approves
- Amanda Seconds
- All in Favor
- Andrew Abstains

**July 28 Executive Session Minutes:**

- Ken approves for immediate release
- Amanda Seconds
- All in Favor
- Andrew Abstains

**July 31 Minutes:**

- Amanda Approves
- Ken Seconds
- All in favor
  
- Ted makes a motion to approves all executive session minutes for immediate public release.
- Ken Seconds
- All in favor

**Invoices:**

• MJ Petrovich -	\$1,137.75
• JTC -	\$1,320.65
	\$1,975.00
	\$570.00
• CME -	\$1,373.75
• BE Engineering-	\$6,463.17
• Falvey Associates:	\$2,000.00
• Fitzmeyer & Tocci -	\$670.50
	\$670.50
	\$217.19
	\$1,341.00
• Horvitz & Brillhante -	\$600.00
• Oudens Ello -	\$17,297.42
• M O'Connor -	\$348,935.00
• Daedalus -	\$14,000.00
Total -	\$398,571.93

**Approval of Invoices:**

- Andrew Approves
- Ken Seconds
- All in Favor

**Schedule:**

- An updated schedule was handed out with a March 8 completion date.
- Dadealus feels the construction may be 3 - 4 weeks behind,
- Any cost after March 8 could be M O'Connor's responsibility.
- There are no current change orders
- Requisitions:
  - CP 6 - Under review steel and concrete costs - no current amount
  - CP 9 - Unsuitable soil - \$11,683.02
  - CP 12 - 2 piece flashing - \$1,964.00
  - CP 20 - Engineer Goliath - cost is rejected by Oudens Ello and is under review
  - CP 21 - Light fixtures - \$4,644.00

**Budget:**

- The updated budget was handed out and the library project has currently spent \$2,583,113.00 of the \$12 million budget.
- Election costs will be moved from printing bid documents to temporary location.

**Design:**

- Oudens Ello will be creating the new parking lot design and will meet with Town Engineer before the pre-development meeting.
- The new design will most likely be on the Planning Board's September agenda.

**FF&E:**

- The next FF&E meeting is scheduled for August 29 at 11:00am.

**Archival:**

- A presentation was given by Trivium on August 1st.
- We are creating two displays (one for children and one for adults) to be compliant with Massachusetts Historical Commission.
- Andrew makes a motion to approve the proposal by Trivium and not to exceed \$100,000.00 in costs.
- Amanda Seconds
- All in Favor

Amanda made a motion to adjourn

Andrew Seconds

All in Favor

Next meeting scheduled for August 21th at 5:00pm in the Irene Martel Conference Room at Town Hall.

Meeting adjourned 5:50pm

Amanda Grenier, Recording Secretary