

**TOWN OF WEBSTER
BOARD OF SELECTMAN
WALTER D. RICCI, CHAIRMAN
DON BOURQUE, VICE CHAIRMAN
JEFFREY DUGGAN
MARK DOWGIEWICZ
DEBORAH KEEFE**

A Board of Selectman Meeting was held in the Selectmen's Meeting Room at the Town Hall on Monday, November 7, 2011. Chairman Ricci called the meeting to order at 7:02 P.M.

Attendance: Deborah Keefe, Mark Dowgiewicz, Jeffrey Duggan, Don Bourque and Walter Ricci.

Pledge of Allegiance: Chairman Ricci let the Selectman in the Pledge of Allegiance

MEETING MINUTES

Motion: made by Selectman Duggan, seconded by Selectman Dowgiewicz to approve the Meeting Minutes of October 24, 2011 with corrections.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Duggan – yes, Mr. Bourque – yes, Chairman Ricci – yes.

Motion: made by Selectman Dowgiewicz, seconded by Selectman Keefe to approve the Executive Session Meeting Minutes of October 24, 2011.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Duggan – yes, Mr. Bourque – yes, Chairman Ricci – yes.

Motion: made by Selectman Bourque, seconded by Selectman Dowgiewicz to approve the Executive Session Meeting Minutes of September 26, 2011 with corrections.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Duggan – abstain, Mr. Bourque – yes, Chairman Ricci – yes.

J.T. Gaucher - Water/Sewer Abatements

Selectman Duggan recused himself.

J.T. Gaucher came forward and stated he was before the Board to present the Water/Sewer abatements for March, July and August. He stated the abatement process has been easier with the new policy in place. Selectman Keefe asked about the timeframe required to file an abatement. Chairman Ricci stated the policy the Board of Selectmen adopted did have a timeframe. Mr. Gaucher stated they have tried to stick with the timeframe. Selectman Keefe asked why the senior discount was removed and why the conversion from a seasonal home to a year round home required an abatement for 72 Union Point Road. Deb Kasik stated this was a wrong reading off of the wrong screen. Chairman Ricci stated he would like to have a notation next time that these abatements are re-billed. Mrs. Kasik stated Munis is very hard to work with. Selectman Keefe asked why the abatement for 6 Oak Street was a very large sum for an adjustment of a meter. Mrs. Kasik stated they did find a leak and they were billed for water. Selectman Keefe stated no one signed off on the abatement form.

Motion: made by Selectman Keefe, seconded by Selectman Bourque to approve the Water/Sewer Abatements for March 2011 except for 6 Oak Street.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Bourque – yes, Chairman Ricci – yes.

Chairman Ricci asked why the water meter was plumbed through two meters for one of the July 2011 abatements. Mrs. Kasik stated this problem has been corrected. Selectman Keefe asked if the Board usually issued abatements for interest and fees.

Motion: made by Selectman Keefe, seconded by Selectman Bourque to approve the Water/Sewer Abatements for July 2011 except for 6 Oak Street.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Bourque – yes, Chairman Ricci – yes.

Motion: made by Selectman Keefe, seconded by Selectman Bourque to approve the Water/Sewer Abatements for August 2011.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Bourque – yes, Chairman Ricci – yes.

Selectman Duggan returned.

NOAH – Extension of Sitkowski School

Chairman Ricci stated the Board received a letter from NOAH asking for an extension until November 2012. He stated this is a great project and the Town of Webster looks forward to adding this to the downtown area.

Motion: made by Selectman Keefe, seconded by Selectman Bourque to authorize the Town Administrator to sign the NOAH Extension Agreement granting an extension until November 13, 2012.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Duggan – yes, Mr. Bourque – yes, Chairman Ricci – yes.

Lee Prescott – 168 Auto Sales

Selectman Keefe stated she asked to have this on the agenda. She asked Mr. Prescott about him subleasing his Class II License. Mr. McAuliffe stated Mr. Prescott was involved in another complicated situation. He stated Mr. Prescott took immediate action to correct the issue and has been very cooperative. Selectman Keefe asked if Mr. Prescott had other people's cars on the lot. Mr. Prescott stated the gentleman that had cars on this lot was going to be added to the license before he decided to keep the license in his name. He stated he will continue to do sales himself.

Mr. McAuliffe asked if the Board could address some agenda items before his Town Administrator's Report.

Class II License Renewal Discussion

Liquor Licenses Renewal Discussion

Mr. McAuliffe stated the Board of Selectman will sign the Liquor License Renewals at their next meeting. Chairman Ricci asked if the Board would sign a renewal if the establishment failed their inspections. Mr. McAuliffe stated the Town will hold the license until they are in compliance. Chairman Ricci asked for the Health Inspector and Building Inspector's recommendations in writing.

Waste Water Treatment Tour

Mr. Gaucher stated he would like the Board to take a look at a couple of different things at the Waste Water Treatment Plant. Selectman Keefe stated Phase I is almost done the Board is looking towards starting Phase II. She stated she would like to see something in writing before they schedule a tour in order to know what things they are looking for. Mr. Gaucher stated things came up when going through the plant. He stated he would like to bring these things to the Board's attention. Chairman Ricci stated he would like to see some financial numbers. Selectman Keefe suggested the Board tables this until another night.

Animal Shelter Update

Mr. McAuliffe stated the new Animal Shelter will be located on the pump station access road (Memorial Beach entrance way). He stated they are getting ready to work on this over the winter.

Sex Offender By-Law

Selectman Dowgiewicz stated he had asked to have this put on the agenda. He stated the Town of Webster should look file no trespassing orders on sex-offenders for all on playgrounds, daycares and other places where children congregate. He stated kids are someone that the town needs to protect. He stated sex-offenders do not belong where kids are playing. Selectman Duggan asked Chief Bent if sex-offender, as part of their probation, have to stay away from places where children live or play. Chief Bent stated not every sex offender has to adhere to these stipulations. He stated the Town of Webster has fifty one (51) level 2 sex-offenders and twenty one (21) level 3 sex-offenders. Chief Bent stated he is not opposed to the idea.

Motion: made by Selectman Dowgiewicz, seconded by Selectman Bourque to have the Town Administrator look into the legality of a Sex Offender By-Law.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Duggan – yes, Mr. Bourque – yes, Chairman Ricci – yes.

Donations for the Webster Police Christmas Toy Drive

Chief Bent stated the Webster Police is working closely with local churches to deliver Thanksgiving baskets to residents. He stated The Webster Police is also holding their Annual Coat Drive.

Residents wanting to donate new or gently used coats are encouraged to drop them off at the Webster Police Station. He stated they distribute hundreds of coats, mittens and hats. The Webster Police Christmas Toy Drive helps over 300 hundred of children. The Police are looking for new unwrapped toys. The Police Department also accepts monetary donations. Webster – Dudley Food Share

Town Administrator's Report

Mr. McAuliffe stated he met with the members of the Insurance Advisory Committee.

He stated he attended "Senior Memories". A senior dance put on by the Webster Police. He stated there was a great turnout.

He stated he attended the Finance Committee Meeting.

He stated he conducted collective bargaining with union groups.

He stated Lt. Governor Tim Murray visited the Town of Webster earlier in the day. He stated the primary focus was the A.J. Sitkowski School Redevelopment. Chairman Ricci stated Lt. Governor Murray was very supportive of the projects the Town of Webster was undertaking.

Mr. McAuliffe stated the Town of Webster received additional State Aid. He stated this would call for a Special Town Meeting in order to allocate the funds for use within this fiscal year. He stated he would like to allocate money to restore all of the street lights, transfer to stabilization, write off bad receivables and settle a labor contract. Selectman Bourque stated the street lights are very important to residents in the Town.

Motion: made by Selectman Ricci, seconded by Selectman Bourque to restore all of the streetlight's power in the Town of Webster.

Selectman Keefe stated the Town of Webster has the most streetlights per area in the State. She stated the Board should look at the streetlights and determine if all of them should be turned on. She stated the Board also needs to make sure the Town has enough money. McAuliffe stated a new contract has allowed the Town to cut the street lighting cost in half.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Duggan – yes, Mr. Bourque – yes, Chairman Ricci – yes.

Mr. McAuliffe stated he would like guidance from the Board at to what direction the beach fees should be set. Selectman Keefe stated the cost of the pass was not a parking fee but a usage fee. Mr. McAuliffe stated the sticker fee supplies the summer staff, certified lifeguards, new sand, repairs to the boat ramp and Policing.

Mr. McAuliffe stated the 1st Annual October Festival was a great event.

He stated he had a need for Executive Session.

Motion: made by Selectman Bourque, seconded by Selectman Dowgiewicz to approve the Town Administrator's Report.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Duggan – yes, Mr. Bourque – yes, Chairman Ricci – yes.

New Business

Reappointment of Insurance Advisory Committee

Mr. McAuliffe passed out a spreadsheet with the representatives to form the Insurance Advisory Committee. He stated this Committee will have eight members.

Motion: made by Selectman Keefe, seconded by Selectman Dowgiewicz to appoint the eight proposed members to the Insurance Advisory Committee.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Duggan – yes, Mr. Bourque – yes, Chairman Ricci – yes.

OCD – Contract Award – ATC Associates, Inc.

Chairman Ricci stated the Board received a letter from Carol Cyr in Community Development requesting the Board award a contract to ATC Associates, Inc.

Motion: made by Selectman Keefe, seconded by Selectman Bourque to award a contract to ATC Associates, Inc., in the amount not to exceed \$42,000.00, for the design and construction-phase services related to the Hazardous Materials Remediation at the former A.J. Sitkowski School.

Vote: Ms. Keefe – yes, Mr. Dowgiewicz – yes, Mr. Duggan – yes, Mr. Bourque – yes, Chairman Ricci – yes.

Special Town Meeting

Motion: made by Selectman Keefe, seconded by Selectman Bourque to open the warrant for the Special Town Meeting on December 5, 2011.

Informational Mail

Selectman Keefe stated the Board received a letter of interest for the Cultural Council. She asked if the Board could get an updated Committee/Commission list for the next meeting. She would like to table this until the next meeting.

She stated Cathleen Liberty, Webster's Health Agent received the President's Award from the Massachusetts Health officers Association.

Mr. McAuliffe stated he has been in contact with National Grid. He stated a couple of people within the State of Massachusetts are still without power. He stated he is happy with the response and outreach National Grid put towards the Town. Selectman Bourque asked is the Chief of Police could be put on the next agenda to explain what to do and not to do during these circumstances.

Selectman Bourque stated there was a Future Options for the Fire Department Study Committee on November 3, 2011. He stated it was very productive.

Selectman Keefe stated Carol Cyr and herself will be holding a meeting at the Senior Center on November 15, 2011 to give them an update.

Adjournment

Chairman Ricci adjourned the meeting to Executive Session at 9:00 P.M. in accordance with MGL Chapter 39, Section 23b, Item 3, to discuss strategy with respect to collective bargaining or litigation, in an open meeting.

Motion: to go into Executive Session, and not to go back into open session made by Selectman Keefe, seconded by Selectman Bourque.

Vote: Mr. Bourque – yes, Mr. Duggan – yes, Mr. Ricci –yes, Chairman Keefe – yes.

Respectfully Submitted,

Courtney Friedland