

**TOWN OF WEBSTER  
BOARD OF SELECTMEN  
DEBORAH KEEFE, CHAIRMAN  
ROBERT MILLER, VICE CHAIRMAN  
WILLIAM STARZEC  
JEFFREY DUGGAN  
MARK DOWGIEWICZ**

A Board of Selectmen's Meeting was held in the Selectmen's Meeting Room at the Town Hall on Monday, January 6, 2014. Chairman Keefe called the meeting to order at 7:00 p.m.

**Attendance:** Jeffrey Duggan, Mark Dowgiewicz, William Starzec, Robert Miller, Deborah Keefe

**Pledge of Allegiance:** Selectman Keefe led the Selectmen in the Pledge of Allegiance.

Chairman Keefe asked to hold a moment of silence for the passing of Don Bourque's father. Selectman Miller stated he would like to also hold the moment of silence for the passing of Ed Papski who served on the Board of Registrars for many years.

**APPROVAL OF MINUTES**

Motion: made by Selectman Miller, seconded by Selectman Starzec to approve the meeting minutes of December 2, 2014 with a correction.

**Vote: Mr. Duggan - abstain, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

Mr. McAuliffe stated he would like to take the "Excess of Snow and Ice Appropriation" out of order. Pam Regis came forward. Mrs. Regis stated through M.G.L. Chapter 44, § 31D the Town can over spend on the year's snow and ice appropriation. She stated this takes the approval of both the Board of Selectmen and the Finance Committee. She stated there is currently \$6,616.00 left in that line items budget. Chairman Keefe asked if Mrs. Regis could explain the budget process of Selectmen Starzec. Mrs. Regis stated each year they try to use free cash to fund the deficit in snow and ice. Mr. McAuliffe stated they will also try departmental transfer to fund the deficit. Selectman Miller stated if the State of Massachusetts declares a State of Emergency then the town gets reimbursed for some their costs. Mrs. Regis stated that was correct. Selectman Starzec stated his understanding is that the figure stays the same year to year. Mr. McAuliffe stated that if the Town raises the amount of money in snow and ice and Massachusetts has a mild winter then that money allocated to snow and ice will be tied up until it is used. He stated the Highway Department had done a great job this year.

**Motion:** made by Selectman Miller, seconded by Selectman Dowgiewicz to approve the payment of liabilities incurred during the fiscal year 2014 in excess of available appropriations for snow and ice removal pursuant to M.G.L. Chapter 44, § 31D.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

**Sergio Manzi – Change of DBA**

Sergio Manzi came forward. He stated that he was looking to change to DBA of his business. He stated he was looking to go back to the building's original roots. He stated he had a great new menu and was looking forward to the change.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Miller to approve the Change of DBA for Talia, Inc. to The Swingin' Chichen.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

Lori Borrow came forward. Chairman Keefe stated the Board discussed creating an ADA Committee. Mr. McAuliffe stated he believes this would be a great start. He stated the Committee will work together with the Senior Center and the Police and Fire Departments. Chairman Keefe stated the Committee will consist of five member for a three year term. She asked that this gets posted on the Town's website under open positions. She stated a Selectmen should also be part of this Committee.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Starzec to appoint Selectman Miller to the ADA Committee as the Board of Selectmen's representative.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

## Old Business

Mr. McAuliffe stated two establishments have not picked up their liquor license. He stated both of those establishments are closed for renovations. Chairman Keefe stated she read an article in the Telegram and Gazette regarding how the Town of Dudley votes the liquor license based on if they are pick up in time. She stated is those license holders do not pick their license up on time then they would have to reapply.

Selectman Mille stated the Board needed to go over the Selectmen's Liquor License Violation Policies in order to have a certain set of rules. Selectman Dowgiewicz stated the Board set a precedence by suspended an establishment for three days and decided to suspend five establishments for seven days. He said the suspensions need to be fair for every establishment. Selectman Miller stated this policy needs to be updated. He stated these kids looked very old. Chairman Keefe stated these establishments can't just serve people because they look a certain way. She stated these establishments were violated six months ago. She stated the Board warned them that there would be more compliance checked and these establishments did not heath the warning. Selectman Dowgiewicz stated these policies are fine just the Board decided to vote differently. Mr. McAuliffe stated he likes the format of the policy but it gets fuzzy with the amendments that were made. Selectman Starzec stated the policy needs to be more defined. Chairman Keefe asked each of the Board members to type up their recommendations and have them into the secretary before the next meeting. She asked to have this added to the next agenda.

Chairman Keefe stated the Board received two pole relocation from National Grid. She stated these pole relocations are due to the construction of the new gymnasium for St. Joseph's School.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Duggan to approve the relocation of 1 JO pole at a point at the centerline of the intersection of Lincoln St/Robinson St/Ray St and continuing approximately 280 feet in a northwest direction. Relocating pole 12, Lincoln St 30 feet closer to pole 11. Pole needs to be relocated for the construction of the St. Joseph's School gym driveway and parking lot.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

**Motion:** made by Selectman Miller, seconded by Selectman Dowgiewicz to approve the relocation of 1 JO pushbrace 18-89 on corner of Oak Lane and Ray Street beginning at pole 18, which is 20 feet from the centerline of Ray Street and Oak Lane, pushbrace will continue approximately 20 feet in a southern direction along Oak Lane.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

## New Business

Mr. McAuliffe stated the Town has seen some issues that have plagued the lake. He stated the Environmental Police do not move very fast. He stated a committee might be helpful. Chairman Keefe stated the Board has received a list of eleven people interested in being on the committee. Selectman Strazec asked if there will be a difference in term length. Chairman Keefe stated there will be staggered three year terms.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Miller to appoint Richard Franas, Robert Craver, Raymond Travis, Ray Regis, Scott Hirshburg, Edward Keegan, Benjamin Craver, Rich Rainey, Judy Deary, Ken Vacovec and Antoinette Dobosz to the Dock/Lake Policy Committee.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

Chairman Keefe stated the Dock/Lake Policy Committee's first meeting will be held Monday, January 27, 2014 at 6:00 p.m. in the selectmen's Meeting Room.

## **New Business**

Chairman Keefe stated the Board received two additional letters of interest for the Conservation Commission. Selectman Dowgiewicz stated he would like to review the two letters of interest that the Board just received. Chairman Keefe asked to have this tabled until the next meeting.

Chairman Keefe stated the Board received a draft list of future meeting dates. She stated unless any on the board had an issue with one of those dates then they would go by this schedule.

## **Informational Mail**

Chairman Keefe read the May Election Notice.

Selectman Miller stated they received a letter from the Council on Aging requesting that the Board help them in seeking new members. He asked to have this placed on our website and the access channel.

## **Town Administrator's Report**

Mr. McAuliffe stated he attended the 3rd Regional Dispatch Center Strategy Meeting. He stated there will be a walkthrough in the new building tomorrow at 10:00 a.m. He stated he would like to thank Dudley for all their hard work.

He stated he held a Financial Team Meeting.

He stated he held a DPW Team Meeting.

He stated he held a Code Enforcement Team Meeting.

He stated he attended a Police/Fire Building Committee Meeting.

He stated the 3rd quarter tax bills were sent out on time.

He stated the budget process is underway. He stated he received all of the department's budget packets back.

He stated there is a Master Plan Meeting on Thursday, January 9, 2014 from 7:00 p.m. to 9:00 p.m.

He stated he did not have a need for Executive Session.

**Motion:** made by Selectman Miller, seconded by Selectman Dowgiewicz to approve the Town Administrator's Report.

**Vote:** Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.

## **Unknown at Time of Posting**

Chairman Keefe stated the Board received a letter regarding North Village. Mr. McAuliffe stated this is a standard notice that goes out because they are seeking funding.

## **Adjournment**

**Motion:** made by Selectman Duggan, seconded by Selectman Starzec to adjourn the regular session meeting at 8:18 p.m.

**Vote:** Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.

Respectfully Submitted,  
Courtney Friedland