

**TOWN OF WEBSTER
BOARD OF SELECTMEN
DEBORAH KEEFE, CHAIRMAN
ROBERT MILLER, VICE CHAIRMAN
WILLIAM STARZEC
JEFFREY DUGGAN
MARK DOWGIEWICZ**

A Board of Selectmen's Meeting was held in the Selectmen's Meeting Room at the Town Hall on Monday, April 28, 2014. Chairman Keefe called the meeting to order at 7:00 p.m.

Attendance: Jeffrey Duggan, Mark Dowgiewicz, William Starzec, Robert Miller, Deborah Keefe

Pledge of Allegiance: Selectman Keefe led the Selectmen in the Pledge of Allegiance.

Carol Cyr - Master Plan Final Draft Presentation

- **Tourism Grant**

- **Downtown Liquor Licenses – Discussion**

Carol Cyr came forward. She stated she has a final draft of the Master Plan. She stated it has been fourteen months of hard work to produce the final document. She stated the Board has a week to make any changes or suggestions that they feel is necessary. She stated this document will be available on the website once it is approved.

Mrs. Cyr stated the Town received a Tourism Grant in the amount of two hundred thousand dollars (200,000) to promote tourism within the Town. She stated this money will be used to construct sidewalks from Main Street to the Pocket Park. She stated she would also like to have street lights and plantings. Mr. McAuliffe stated he would like to keep the same look as the lighting on Main Street. Mrs. Cyr stated that was the goal to keep the conceptual design the same.

Mrs. Cyr stated she needed the Board to sign additional paperwork for the subordination of 35-37 Whitcomb Street. She stated it was an Affording Housing Grant with a twenty (20) year restriction.

Motion: made by Selectman Miller, seconded by Selectman Dowgiewicz to approve signing the subordination letter for 35-37 Whitcomb Street.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Ms. Keefe - yes.

Selectman Dowgiewicz stated he asked Carol Cyr to oversee the process of approving the five additional liquor licenses for the downtown area. Selectman Miller stated he would suggest forming a Committee. He stated Mrs. Cyr has a lot of projects she is now dealing with and thinks it would be best to form a Committee of five people. Chairman Keefe stated the Committee should have the Town Planner/Engineer, Town Administrator, a member of the Planning Board and a Selectman representative. Selectman Dowgiewicz stated the Committee would suggest what is best for the Town.

Motion: made by Selectman Miller, seconded by Selectman Starzec to form a Liquor License Review Committee to review applications for the five liquor licenses restricted to the downtown area. The Committee will consist of five members which will be Carol Cyr, Town Planner/Engineer, Town Administrator, a member of the Planning Board and a Selectman representative.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Ms. Keefe - yes.

Mike Grendell – Thunder on Webster Lake

Dave Del'Assandro came forward. He stated Mr. Grendell was unable to attend the meeting. He stated he is seeking to change the date of the Thunder on Webster Lake to August 23rd and 24th because they do not want to compete with the Woodstock or Spencer Fair. Mr. McAuliffe stated he does not see a problem with that date. He stated the beach will not be manned during that weekend because the college kids working the gate have already gone back to school.

Motion: made by Selectman Duggan, seconded by selectman Miller to approve the change of date for the Thunder on Webster Lake event until August 23rd and 24th.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Ms. Keefe - yes.

Mr. Del'Assandro stated he was also seeking to have a "One Day" liquor license for Friday night, Saturday day and night and Sunday day. Selectman Duggan stated he would like to hear from the Police Chief regarding this liquor license approval. Chairman Keefe asked to have this on the next agenda.

Pole Hearing – Negas Street

A Representative from National Grid came forward. He stated National Grid is seeking to install 1 JO Pole beginning at a point approximately 79 feet SW of the centerline of the intersection of Fifth Avenue. National Grid is proposing the installation of an intermediate Pole located between existing Poles 8 and 9. The new Pole will be numbered 8-50 and will be located (67' +/-) SW of existing P9, and (75' +/-) NE of existing P8 Negus Street. He stated this Pole is required for a new Senior Center 29 Negus Street.

Motion: made by Selectman Duggan, seconded by Selectman Starzec to approve National Grid's request to install 1 JO Pole beginning at a point approximately 79 feet SW of the centerline of the intersection of Fifth Avenue. National Grid is proposing the installation of an intermediate Pole located between existing Poles 8 and 9. The new Pole will be numbered 8-50 and will be located (67' +/-) SW of existing P9, and (75' +/-) NE of existing P8 Negus Street.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Ms. Keefe - yes.

Linda Slota – MWPAT Rawson Road – Interim Loan Agreement

Linda Slota came forward. Mr. McAuliffe stated this is temporary funding for the Rawson Road Project. He stated the contract for this project has already been awarded.

Motion: made by Selectman Dowgiewicz, seconded by Selectman Miller to approve the MWPAT Rawson Road interim loan agreement.

Vote: Mr. Duggan - abstain, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Ms. Keefe - yes.

Martin Goulet – Grant of License/Verizon – Park Ave School

Martin Goulet came forward. He stated Verizon is seeking to bring in telephone, power and cable to the new Park Avenue Elementary School. He stated this is a temporary license. He stated a permanent easement will be necessary in the future. He stated the permanent easement will require a Town Meeting vote and a detailed description of the meets and bounds.

Motion: made by Selectman Duggan, seconded by Selectman Miller to approve the Grant of Temporary License to Verizon for the Park Avenue Elementary School.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Ms. Keefe - yes.

Moderator Thomas Ralph – Special and Annual Town Meeting Discussion

Thomas Ralph came forward. He stated he has invited High School students to participate in the Town Meeting. He stated he would like to get kids more involved in the Town Election. He stated he is working on a booklet for resident voters to guide them through Town Meeting procedures. He stated he is looking to try a consent agenda. He stated with a consent agenda articles can be bundled together and voted on in one single vote. He stated he is looking to bundle the standard language articles that appear on every warrant. He stated he is also working with Rich Rainey and the High School to see if they can stream the Town Meeting live to the access channel.

Tracy Lis – Entertainment License – Light Music Hour Extension

Tracy Lis and Tom Crouse came forward. Mr. Crouse stated Waterfront Mary's is looking to extend their outdoor music license until 7:30 p.m. He stated they are getting the crowds leaving Indian Ranch during those hours and would like to offer people soft music. He stated they have not had complaints regarding the soft music they have now, which plays until 6:00 p.m. Ms. Lis stated the neighbors have been very supportive. She stated her employees have been keeping everything under control. Selectman Miller stated that his only concern is that sound travels over water. Ms. Lis stated the music is very light. Selectman Miller stated the Board is just looking to keep everyone happy. Ms. Lis stated she would be open to ending the music at 7:00 p.m. if the Board was more comfortable with the time.

Motion: made by Selectman Duggan, seconded by Selectman Miller to extend Waterfront Mary's entertainment license for outdoor soft music until 7:00 p.m.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Ms. Keefe - yes.

Twisted Piston Automotive – Class II License Request

Douglas Babcock and Justin Demarias came forward. Mr. Babcock stated he had a Class II license for over 30 years at 137 Gore Road. He stated he sold the business to Justin Demarias because of personal medical issues. He stated Mr. Demarias applied for a Class II license for the location and was denied. Selectman Miller stated the business is a non-conforming use. He stated Mr. Babcock did connect to the sewer. He stated the Town wants to bring in businesses. Scott Charpentier stated he initially denied the request until he became aware of the prior existing business. He stated the Class II License will be grandfathered in.

Motion: made by Selectman Miller, seconded by Selectman Dowgiewicz to approve the Class II license for Twisted Piston Automotive.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Ms. Keefe - yes.

Election Parking

Mr. McAuliffe stated there will be five detail officers working the streets around the Town Hall to help with voter parking. He asked all registered voters to come out and vote.

Declaration of a State of Water Supply Conservation – By-Law 628-4

Mr. McAuliffe stated that the Town's Flushing Program used a lot of water. He stated the Town is allowed to use 1.3 million gallons a day. If the Town goes over that amount they would need to get a permit from the department of Environmental Protection. He stated the permit would be very strict and make Webster do a lot more testing. Mr. Charpentier stated starting May 1, 2014 through September 30, 2014 from the hours of 9:00 a.m. to 5:00 p.m. all non-essential water usage will be restricted. He stated the Town will be enforcing the restriction with a written warning for the first offense, a fifty dollar (\$50.00) fine for the second offense and a one hundred dollar fine for all subsequent offenses. Chairman Keefe asked if the Ray Street Water Park will still be open. Mr. Charpentier stated Town parks are exempt.

Motion: made by Selectman Miller, seconded by Selectman Dowgiewicz to implement the Water Conservation Restrictions Policy.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Ms. Keefe - yes.

Town Administrator's Report

Mr. McAuliffe stated the Water Department Flushing Program is underway. He stated residents might notice rusty water in their house. He stated to run the water and it will clear.

He stated he conducted Police Department Collective Bargaining.

He stated he held a Financial Team Meeting.

He stated he attended a follow up budget meeting with the School Department.

He stated he attended the construction meeting for the AJ School.

He stated the Board received a copy of the final draft of the Master Plan. He stated seeing the final draft is very rewarding.

He stated he conducted interviews for the Highway Department Driver/Laborer position. He stated this position is back filling a person who is retiring.

He stated he met with a local resident who is interested in creating a "Bark Park." He stated there has been a lot of interest in Town and thinks this is a great idea. He stated the proposed "Bark Park" would be located near the Animal Control Facility.

He stated he attended an Emergency Preparedness Meeting.

He stated Memorial Beach will open weekends starting May 24, 2014. He stated the Beach will open full time June 23, 2014.

He stated the binder coat on Negus Street is complete.

He stated he did have a need for Executive Session.

Motion: made by Selectman Starzec, seconded by Selectman Miller to approve the Town Administrator's Report.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.

Old Business

Mr. McAuliffe stated he has been in contact with the representative from Winn Management. He stated the State's funding has taken longer than expected. He stated Winn Management will be in Friday to pull permits. He stated this project should move quickly. Selectman Starzec asked if the Safety Committee should look at closing the back entrance. Selectman Duggan stated the Town should put the burden on Winn Management to put a gate up and have it locked. He stated the only people who should have the key is Town Emergency personnel and Winn Management.

Chairman Keefe stated this will be her last meeting. She stated she would ask the Board to keep her on three Committees that she has been passionate about as the Board's appointed representative. She asked to be the Board of Selectmen's Representative to the Master Plan Committee until complete, South Worcester County Dispatch Center Committee until the new Police Station opens and the Senior Residence/Senior Center until the new Senior Center opens.

Motion: made by Selectman Dowgiewicz, seconded by Selectman Starzec to appoint Deborah Keefe as the Board of Selectmen's representative to the Master Plan Committee until complete, South Worcester County Dispatch Center Committee until the new Police Station opens and the Senior Residence Senior Center until the new Senior Center opens.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – abstain.

New Business

Chairman Keefe stated the Board received four letters for the Trustees of Soldier and Sailors Monuments Committee. She stated it was difficult to get a quorum for some meetings. She stated Victor Jankowski and Charles Walley attended every meeting. She stated Joseph LaPlante did attend the meetings before he had some medical issues. She stated they have all been very active. Chairman Keefe stated the Board received a letter of interest from Reverend Robert Fredrickson. She stated he would be a good candidate. Chairman Keefe stated there is one member on the Committee that has not attended a meeting since she has been a member as Chairman. She asked

the Town Administrator if he could get in touch with that member and see if he is still interested in serving.

Motion: made by Selectman Duggan, seconded by Selectman Dowgiewicz to appoint Victor Jankowski, Charles Walley and Joseph LaPlante to the Trustees of Soldier and Sailors Monuments Committee.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.

Chairman Keefe stated the Board received the language for the Special Legislation for Fredo's Inc. dba Michael's Restaurant's liquor license. She stated their liquor license was a Special Act of Legislation and strictly stated the Local Liquor Licensing cannot transfer the license to anyone else. Mr. McAuliffe stated there is a lot of interest in that license.

Chairman Keefe stated the Board received two letter of interest for the ADA Committee. She asked if they would come to the next Selectmen's Meeting.

Chairman Keefe stated she received all of the Board members yearly review for the Town Administrator. She stated Selectman Duggan abstains from reviewing the Town Administrator because he is a Town employee and would be a conflict of interest. She stated Mr. McAuliffe received an overall score of 4.3 for Planning & Organization, a 3.4 in Administration, a 4.1 in Budget/Financial/Planning/Town Meeting, a 4.0 in Supervise & Direct all DH, Agencies & Offices/Personnel, a 3.8 in Communication with the Board of Selectmen, a 4.0 in Communication with the Community/Intergovernmental, a 4.0 in Relationship with Staff and a 4.0 in Property Management. She stated his overall score was a 4.475 which is a rating of good to outstanding. Mr. McAuliffe thanks all of the Selectman for their positive remarks. He stated he is very sad to see two of his Selectmen go. He stated this year has been project driven. He stated the Town had a lot going on and he plans to keep the momentum going.

Selectman Duggan stated his years on the Board of Selectmen have been a learning experience. He stated he would like to thank his friends, family and the Webster residents for their support over the last six years. He stated he has a new grandson he is looking forward to spending time with.

Selectman Miller stated the Board received a copy of the water shut-off list. He stated the list is very long. Chairman Keefe asked to have this on the next agenda to form a sub-committee for those who appeal. Mr. McAuliffe stated the Town has been very generous with people not paying their bills on time. He stated people need to start paying their bills.

Informational Mail

Chairman Keefe stated she will be at the Senior Center on Thursday, May 8, 2014 at 10:00 a.m. with Carol Cyr giving an update on the new Senior Center.

Selectman Starzec stated he would like to discuss an article that was printed in the paper. He said the paper had information that was discussed in the Selectmen's Executive Session. He stated he would like to know if information from Executive Session is being leaked. He stated he would like to find out the Board's rights. Chairman Keefe stated she was unaware of what Selectman Starzec was talking about. Selectman Starzec handed Chairman Keefe the article. Chairman Keefe stated the litigation between the Rubin's and the Town of Webster is public record.

Chairman Keefe stated the Board received two letters from the Killdeer Island Club requesting "One Day" liquor licenses for two events they are holding.

Motion: made by Selectman Miller, seconded by Selectman Duggan to approve two "One Day" liquor licenses for the Killdeer Island Club for Saturday, June 14, 2014 and Saturday, July 26, 2014.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.

Comments

Chairman Keefe stated she would like to say a couple of words since this is her last meeting. She stated she has been in public service for the Town for eighteen (18) years. She stated she has been on the Board of Selectmen for nine (9) years. She stated the Board of Selectmen has been working very hard on all the projects that are going on in the Town of Webster. She encouraged the Board to continue to move the Town forward. She thanked all the Department Heads and staff for all of their hard work. She stated she wanted to give other people the opportunity to serve on the Board while she takes a needed break. She thanked her family, friends and all the residents for all their support throughout the years. She stated she will be staying very active within the community. Selectman Miller thanked Chairman Keefe for all her years of service.

Adjournment

Motion: made by Selectman Dowgiewicz seconded by Selectman Bourque to adjourn at 9:10 P.M.

Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes,
Chairman Keefe – yes.

Respectfully Submitted,
Courtney Friedland