

**TOWN OF WEBSTER
BOARD OF SELECTMEN
DONALD BOURQUE, CHAIRMAN
MARK DOWGIEWICZ, VICE CHAIRMAN
ANDREW JOLDA
WILLIAM STARZEC
RANDALL BECKER**

A Board of Selectmen's Meeting was held in the Selectmen's Meeting Room at the Town Hall on Monday, June 8, 2015. Chairman Bourque called the meeting to order at 7:01 p.m.

Attendance: Randall Becker, William Starzec, Andrew Jolda and Don Bourque

Absent: Mark Dowgiewicz

Pledge of Allegiance: Chairman Bourque led the Selectmen in the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion: made by Selectman Starzec, seconded by Selectman Jolda to approve the meeting minutes of May 18, 2015.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda - yes and Selectman Bourque – yes.

Proclamation for Linda Cournoyer

Chairman Bourque called for Linda Cournoyer to come forward. He stated the Board unfortunately could not attend her retirement party but would like to present her with a proclamation for her years of service. Chairman Bourque read the proclamation. Mrs. Cournoyer thanked everyone for attending.

Chairman Bourque called a two minute recess.

Chairman Bourque stated Mr. Hajec was not in attendance and would table his proclamation until the next meeting.

Pole Hearing – National Grid – Cudworth Road

A National Grid Representative came forward. He stated the new pole was needed for the solar project.

Motion: made by Selectman Starzec, seconded by Selectman Becker to approve the installation of 1 SO Pole beginning at a point approximately 20' feet West of the centerline of the intersection of Cudworth Road and Pinewood Drive and continuing approximately 490 feet in a Southeast direction. National Grid to install new pole 14-50 and support anchor in the public way in order to connect to new solar generation project at 15 Cudworth Road.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda - yes and Selectman Bourque – yes.

Pole Hearing – National Grid – Park Avenue

The National Grid Representative stated they needed to remove the existing pole in order to construct a new driveway for the Park Avenue elementary School.

Motion: made by Selectman Starzec, seconded by Selectman Jolda to approve the installation of 1 JO Pole and relocate 3 Poles beginning at a point approximately 270 feet Southeast of the centerline of the intersection of Nelson Street and Park Avenue and continuing approximately 625 feet in a Southeast direction. National Grid to relocate poles 12, 13 and 14 on Park Ave, Webster Mass, in order to construct a new driveway for Park Ave Elementary School.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda - yes and Selectman Bourque – yes.

Chester C. Corbin Library Board of Trustees - Appointment

Jean Travis and the Library Trustees came forward. Mrs. Travis stated a long term Trustee had resigned which created a spot they would like to fill. She stated they received two letter of interest and would recommend to the Board that they appoint William C. Konicki. She stated the Board of Trustees were looking for an active member that would be able to attend the Library Trustees meetings.

Motion: made by Selectman Starzec, seconded by Selectman Jolda to appoint William C. Konicki to the Chester C. Corbin Library Board of Trustees.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda - yes and Selectman Bourque – yes.

Jena Travis called a vote of her Board of Trustees. All were in favor of appointing William C. Konicki.

TSKK – Permit Fee Waiver Request

Pam Regis stated she had confirmed that the prior Town Administrator had waiver the permit costs for another non-profit establishment. She stated the TSKK is a non-profit.

Motion: made by Selectman Becker, seconded by Selectman Jolda to approve TSKK's request to waive the water connection fee.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda - yes and Selectman Bourque – yes.

Concerned Citizen's Group – Petition to Amend Webster Lake Regulations Letter

Chairman Bourque asked who would be representing the Concerned Citizen's Group. Ken Vacovec came forward. He stated he was in front of the Board in order to ask if they would resend a letter to the Environmental Police to approve the boat restrictions for the lake that were approved at Town Meeting. He stated the Board signed a letter back in 2012 supporting the boat restrictions. He stated they needed a new letter to move forward. Selectman Jolda asked if the Environmental Police put anything in writing. Mr. Vacovec stated they did not have anything in writing. Selectman Jolda stated two bills were filed and a hearing was held. He stated there was no language in the bills regarding boat restrictions. Chairman Bourque asked the Board if they had any further questions.

Motion: made by Selectman Starzec, seconded by Selectman Becker to approve resigning the Petition to Amend Webster Lake Regulations Letter.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda - no and Selectman Bourque – no.

Chairman Bourque called for a five minute recess.

Town Administrator's Report

Assistant Town Administrator Regis stated she held a Department Head meeting on Monday, June 1, 2015 at 10:00 a.m.

She stated she attended a Recreation Committee meeting on Monday, June 1, 2015 at 6:30 p.m.

She stated she attended the Police/Fire Building Committee meeting on Tuesday, June 2, 2015 at 10:00 a.m. She stated the demolition is ongoing. She stated the General Contractor is in place. Chief Hickey came forward. He stated they are waiting for a couple more things before construction can start. He stated they are doing a very good job.

Assistant Town Administrator Regis stated she attended a Library Building Committee meeting on Tuesday, June 2, 2015 at 5:00 p.m.

She stated she presented scholarships to two BHS seniors on behalf of the Worcester County Veterans Association at the request of Rich Holewa, Veterans Service Agent, on Wednesday, June 3, 2015 at 1:30 p.m.

She stated she attended a Finance Committee meeting on Thursday, June 4, 2015 at 7:00 p.m.

She stated the Proposition 2 ½ Override Special Election was scheduled for Monday, June 15, 2015 from 7:00 a.m. to 8:00 p.m. at the Town Hall.

She stated the adjourned Annual Town Meeting is scheduled to reconvene on Monday, June 22, 2015 at 7:00 p.m. at Bartlett High School.

She stated the FY15 fourth quarter utility bills are due on Monday, June 15, 2015.

She stated the Town's beach facility will open full time starting Thursday June 18, 2015 from 7:00 a.m. to 7:00 p.m.

She stated the Water Department continues their biannual flushing operations. She stated they have completed 5 of the 6 sectors in Town in addition to the majority of the sequences in sector 6. She stated the staff is hopeful they can wrap up their efforts in this regard by the end of the week.

She stated the Independence Day Fireworks Display is scheduled for Friday, July 3, 2015 at Memorial Beach.

She stated she attached an email from the ACO.

She stated she attached a draft copy of the Town Counsel Access Policy for the Board's consideration.

She stated she attached a memo from Scoot Charpentier regarding Mama Docle's ADA compliance.

She stated in response to Selectmen's Starzec's request to plant three perpetual trees dedicated to public safety service on the grounds of the Town Hall, she offered to dedicate three of the tree planted by NOAH to the Police, Fire and Emergency Medical. She stated the Town will erect dedication plaques at the base of each tree and hold a ceremony once the plaques have been crafted and installed.

She stated she attached the FY2015 Audit for the Board's review.

She stated she attached the FY16 Draft Budget for the Board's review.

Motion: made by Selectman Jolda, seconded by Selectman Becker to approve the Assistant Town Administrator's Report.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Selectman Starzec stated he thought the three trees as proposed by Ms. Regis was a great idea.

Motion: made by Selectman Jolda, seconded by Selectman Becker to approve Mr. Regis's proposal regarding the dedication of trees.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Old Business

Selectman Becker stated Shawn Collins, Robert Craver, Ryan Fattman, Michael Finamore, Nancie Zecco, Joe McKenna, Robert Miller, David Dupont and himself have been appointed to the Town Administrator's Screening Committee. He stated the Board of Selectmen needs to determine and salary amount that will be advertised. He stated the Committee will have to decide if they are going to use a Consultant.

Motion: made by Selectman Becker, seconded by Selectman Bourque to offer up to \$125,000.00 in the advertisement.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Selectman Becker asked if Ms. Regis could get a figure on how much a Consultant would cost.

New Business

Chairman Bourque stated the Board received a proposed dates for future Selectmen's Meetings in their packet.

Motion: made by Selectman Jolda, seconded by Selectman Becker to approve the future meeting dates as proposed.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Chairman Bourque stated the Board received a letter from Page Chiropractic Health Center requesting a "One Day" liquor license for June 9, 2015.

Motion: made by Selectman Starzec, seconded by Selectman Jolda to approve the "One Day" liquor license for Page Chiropractic Health Center held on June 9, 2015.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Ms. Regis stated she has been going back and forth over the required insurance for the Beach Party. Ray Travis came forward. He stated the Town's is requiring a liability insurance that is not offered in Massachusetts. He stated the Webster Lake Association can't purchase a three million dollar policy. Ms. Regis stated she believes this is a wonderful event but needs to make sure the Town is protected. Mr. Travis stated Workers' Comp is also a problem because they do not have any employees. He stated people have volunteered. Selectman Becker stated it might be beneficial to purchase the Workers' Comp Insurance even if they don't have employees because it seems as though the Webster Lake Association would lose a lot more money if the event had to be cancelled. He stated he would feel comfortable lowering the required insurance to two million dollars. He asked to have Brian Murphy attend a future meeting to review the required insurance amounts.

Motion: made by Selectman Jolda, seconded by Selectman Becker to approve the "One Day" liquor license request with the decreased limit to two million dollars pending approval of the Town's Insurance Agent.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Motion: made by Selectman Jolda, seconded by Selectman Starzec to approve the outdoor entertainment license for the Beach Party.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Chairman Bourque stated the Board received a letter from the St. Louis School requesting a "One Day" liquor license for the St. Louis Festival being held on September 25, 2015.

Motion: made by Selectman Starzec, seconded by Selectman Jolda to approve the "One Day" liquor license for the St. Louis Festival being held on September 25, 2015.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Chairman Bourque he put this on the agenda to ask Ms. Regis is she will keep the Board updated on important issues. He stated the Board did not need an email with what she did during each day. Ms. Regis stated she will keep the Board updated with all pressing issues.

Ms. Regis stated she needed authorization from the Board of Selectmen to sign the Rawson Road Project Loan Documents.

Motion: made by Selectman Becker, seconded by Selectman Jolda to authorize Mr. Regis to sign the Rawson Road Project Loan Documents.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Ms. Regis reviewed the draft FY16 budget with the Board.

Motion: made by Selectman Starzec, seconded by Selectman Becker to approve the FY16 Budget as proposed.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Adjournment

Chairman Bourque adjourned the meeting to Executive Session at 8:25 P.M. in accordance with MGL Chapter 30A, Section 21a, Item 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

Motion: made by Selectman Starzec, seconded by Selectman Jolda to go into Executive Session and not to come back into open session.

Selectman Becker - yes, Selectman Starzec - yes, Selectman Jolda – yes and Chairman Bourque – yes.

Respectfully Submitted,
Courtney Friedland