



# Town Of Webster Massachusetts

Est. 1832

Office of the Board of Selectmen  
350 Main Street  
Webster, MA 01570  
Randall V. Becker, Chairman  
Earl Gabor, Vice-Chairman  
Thomas Klebart, Secretary  
Lisa Kontoes  
Donald Bourque

selectmen@webster-ma.gov  
Phone: (508) 949-3800 X4000  
Fax: (508) 949-3888

## BOARD OF SELECTMEN MEETING AGENDA

TUESDAY, August 30, 2022 5:00 P.M.

SELECTMEN'S MEETING ROOM

WEBSTER TOWN HALL, 350 MAIN STREET, WEBSTER, MA 01570

\*REVISED\*

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Webster Board of Selectmen will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town's website, at [www.webster-ma.gov](http://www.webster-ma.gov). Limited in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. For this meeting, members of the public who wish to watch the meeting may do so via Vonage. To join, residents should login into Vonage at this site Link: <https://meetings.vonage.com/968031635> and enter Meeting ID 968031635. Residents can call this number to join via telephone: United States Dial-In: (732) 200-1872 Click to dial: (732) 200-1872, and enter the PIN 996227005#. On July 16, 2022, Governor Baker signed into law An Act Relative to Extending Certain State of Emergency Accommodations, which, among other things, extends the expiration of the provisions pertaining to the Open Meeting Law to March 31, 2023. Specifically, this extension allows public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location, and to provide "adequate, alternative" access to remote meetings. The Act does not make any new changes to the Open Meeting Law other than extending the expiration date of the temporary provisions regarding remote meetings from July 15, 2022, to March 31, 2023.

### OPEN SESSION MEETING CALLED TO ORDER AT 5:00 P.M.

- |                 |   |
|-----------------|---|
| <b>Time</b>     | Pledge of Allegiance  |
| <b>Estimate</b> | <b>NEW BUSINESS:</b>  |
| 5 min.          | <ul style="list-style-type: none"> <li>Vote to Open the Warrant for the Annual Town Meeting on Monday, 10/17/2022 at 7:00 p.m. at Bartlett High School, 52 Lake Parkway, Webster, MA with a Closing Deadline of 9/6/2022 for Submission of Articles or Citizen Petitions</li> </ul> |
| 5 min.          | <ul style="list-style-type: none"> <li>Discuss the Attached October 17, 2022 Annual Town Meeting Timeline Webster MA.</li> </ul>  |
| 5 min.          | <p><b>PROPOSED FUTURE MEETING DATE:</b><br/>September 12, 2022, 6:00 p.m. Selectmen's Meeting Room, Town Hall, 350 Main Street, Webster, MA 01570</p> <p><b>ADJOURN</b></p>   |

# October Annual Town Meeting Timeline

## October 17, 2022

Tuesday, 08/30/22, Board of Selectmen opens the Annual Town Meeting Warrant

---

Notice of Annual Town Meeting Published Thursday, 09/01/2022

---

All Department Heads Petitions due by 12:00, Friday, 09//2022

---

All Committees, Boards and Commissions Petitions due by 12:00, Tuesday, 09/06/2022

---

All Citizens Petitions due by 12:00, Tuesday, 09/06/2022 (Warrant closes)

---

Warrant is sent to Town Counsel for review/comments (09/06/2022 to 09/09/2022)

---

Monday, 09/12/2022, Board of Selectmen review/approve Town Meeting Warrant

---

### **Town Meeting Warrant**

**Submit Warrant to T& G:**  
Tuesday  
September 13<sup>th</sup>  
By 10:00 AM

**Publish in T & G (7 days before meeting)**  
Friday, September 16<sup>th</sup>

---

### **At Bartlett High School, 52 Lake Parkway**

Board of Selectmen Meeting Monday, October 17, 2022, 6:00 PM – 2<sup>nd</sup> Fl Conf Room at Bartlett

Annual Town Meeting Monday, October 17, 2022, 7:00 PM - Auditorium

### **Town Charter:**

#### **Section 2-3: Time of Annual Meeting**

*"The Town Meeting shall meet in regular session at least twice in each calendar year. The first such meeting, to be held on the second Monday in May, or a date fixed by by-law, shall be primarily concerned with the determination of matters involving the expenditure of Town funds, including, but not limited to, the adoption of an annual operating budget for all Town agencies, and for the determination of all other matters which shall be deemed to be the Annual Town Meeting. The second such meeting, the powers of which shall also be deemed to be those of an Annual Town Meeting, shall be held during the last four calendar months on a date fixed by by-law. [Third Monday of October at 7:00 p.m.]"*

### **Town By-Law:**

#### **Chapter 253 Section 1 Notice of Meeting**

*"Notice of every Town Meeting shall be given by publishing notice of the warrant in a newspaper of general circulation within the Town at least seven days preceding the meeting in the case of Annual Town Meeting and at least 14 days preceding the meeting in the case of Special Town Meetings, and posting attested copies of the complete warrant in the Office of the Town Clerk, at the Town Library, and on the Town web site in a legible fashion."*