



Office of the Board of Selectmen
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Earl Gabor, Chairman
Thomas Klebart, Vice-Chairman
Randall V. Becker, Secretary
Lisa Kontoes
Mark Rogers

BOARD OF SELECTMEN MEETING AGENDA
MONDAY, SEPTEMBER 11, 2023 6:00 P.M.
SELECTMEN'S MEETING ROOM
WEBSTER TOWN HALL, 350 MAIN STREET, WEBSTER, MA 01570

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Webster Board of Selectmen will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town's website, at www.webster-ma.gov. Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. For this meeting, members of the public who wish to watch the meeting may do so via Vonage. To join, residents should login into Vonage at this site: <https://meetings.vonage.com/742603372>. Residents can call this number to join via telephone by calling (732) 200-1872. Those who wish to participate in or watch the meeting remotely, via Vonage, must pre-register by 4:00 pm on Monday, August 14, 2023, by emailing selectmen@webster-ma.gov and request access to the meeting. On July 16, 2022, Governor Healy signed into law An Act Relative to Extending Certain State of Emergency Accommodations, which, among other things, extends the expiration of the provisions pertaining to the Open Meeting Law to March 31, 2025. Specifically, this extension allows public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location, and to provide "adequate, alternative" access to remote meetings. The Act does not make any new changes to the Open Meeting Law other than extending the expiration date of the temporary provisions regarding remote meetings from July 15, 2022, to March 31, 2025.

This meeting will be video recorded.

Time **OPEN SESSION MEETING CALLED TO ORDER AT 6:00 P.M.**
Estimate
Pledge of Allegiance

5 min. **Approval of Regular Session Meeting Minutes**
 • **August 14, 2023**

NEW BUSINESS

- 5 min. Swearing in of Deputy Fire Chief Jeffery Saad.
- 5 min. Vote to authorize the Town Administrator to sign the October 13, 2023 submission for the Bigelow Road and Memorial Beach Drive Water Treatment Plant design.
- 5 min. Discussion and possible vote to approve the voluntary recognition of the Fire Fighter's Union with IAFF.
- 5 min. Vote to sign the legal documents for the easements and property acquisition for Davis Street final layout as presented and approved at the May 8, 2023 Annual Town Meeting.
- 10 min. **Public Hearing:** Discussion and possible vote to take disciplinary action against Tow Sw Kazimierza Krolewicz Inc. / TSKK on an alleged liquor law violation reported by the Webster Police Department that occurred on July 1, 2023 at 21 Harris Street, Webster, MA, 01570.
- 5 min. Discussion and possible vote to accept the surrender of the Beer and Wine license #06346-RS-1342 - Little Greek LLC dba Golden Greek.
- 10 min. **Public Hearing:** Request to approve the Wine and Malt Pouring License filed by SBJM Inc., d/b/a Golden Greek Restaurant, located at 156 Lake Street, Webster MA 01570. Description of Premises: A one story building containing approximately 2,400 sq. feet, with one entrance for patrons, one rear entrance and exit for deliveries and one emergency exit in the front.
- 5 min.
 - Discussion and possible vote to approve the Wine and Malt Pouring License for SBJM Inc., d/b/a Golden Greek Restaurant.
- 10 min. **Public Hearing:** Request to approve the All Alcohol Pouring License filed by El Morro Bar & Grill, located at 267 Main Street, Webster MA 01570. Description of Premises: The kitchen and restaurant is one floor with 2 restrooms, a bar area to the right of the dining area, and 39 seats. There is one entrance for patrons and 3 exits. There is also an outdoor patio area
- 5 min.
 - Discussion and possible vote to approve the All Alcohol Pouring License for El Morro Bar & Grill.
- 10 min. **Public Hearing:** Request to approve the Change of Manager application for the Polish American Citizens Club (PACC), located at 37 Harris Street, Webster MA 01570.

- 5 min. • Discussion and possible vote to approve the Change of Manager application for the Polish American Citizens Club (PACC).
- 10 min. **Public Hearing:** Massachusetts Electric d/b/a National Grid request to install beginning at a point approximately 215 feet northwest of the centerline of the intersection of Thompson Road and Second Island Road continuing approximately 15 feet in a northerly direction. National Grid is installing underground conduit and cable to feed a new transformer being installed for the Webster Housing Authority.
- 5 min. • Discussion and possible vote to approve the installation of underground conduit and cable to feed a new transformer being installed for the Webster Housing Authority
- 5 min. Discussion and possible vote to approve the Common Victualler’s License application for Factor Level Nutrition, 178 Main Street, Webster, MA 01570.
- 5 min. Discussion and possible vote to approve the “One-Day” Liquor License application submitted by Sacred Heart Church for the Semi-Annual 25 Club Parish Banquet and Fundraiser to be held on Saturday September 30, 2023 from 5:00 p.m. – 9:00 p.m. at 18 East Main Street, Webster MA 01570.
- 5 min. Discussion and possible vote to approve the “One-Day” Liquor License application submitted by the Samuel Slater Experience for a “Meet the Artist” event to be held on Saturday September 22, 2023 from 5:00 p.m. – 7:00 p.m. at 37 Ray Street, Webster MA 01570.
- 5 min. Discussion and possible vote to approve the “One-Day” Liquor License application submitted by American Food Truck Festivals and Decanted, Inc. to sell beer and wine at the Food Truck Festival to be held on Saturday October 21, 2023 and Sunday October 22, 2023 from 12:00 p.m. – 7:00 p.m. at Memorial Beach, Webster MA 01570.
- 5 min. Discussion and possible vote to approve the “One-Day” Liquor License application submitted by St. Joseph School for a banquet to be held on Saturday September 16, 2023 from 5:00 p.m. to 8:00 p.m. at 47 Whitcomb Street, Webster MA 01570.
- 5 min. Discussion and possible vote to appoint Patricia Foley to the Conservation Commission as a full member for a 3-year term to expire in 2026.
- 5 min. Discussion and possible vote to appoint Scott Dziedzic to the Economic Development Committee for a 3-year term to expire in 2026.
- 5 min. Proclamation Declaring September 17 – 23, 2023 National Adult Day Health Week.

5 min. Proclamation – Rita St. Hilaire’s 101st Birthday

5 min. 3 Proclamations for the following Centenarians at Lanessa Extended Care:

- Rita Foote – 102 years young
- Nathalie Blouin – 103 years young
- Doris Squibb – 101 years young

20 min. Discussion for further review of the following Selectmen Policies:

Regulatory Policies

- Rules and Regulations for the Use of Town Athletic Fields
- Smoke Free Workplace Policy
- Dogs at Memorial Beach
- Parking Violation Fees
- Procedures for Bass Tournaments

Procurement Policies

- Designer Selection Procedures
- Recycled Product Procurement Policy
- Disposition of Surplus Property Valued (Under \$10,000.00)
- Fuel Efficiency Policy

Department of Public Works Policies

- Roadway Opening Permit Regulations
- Private Roads Policy
- Board of Selectmen Damage to Private Property Policy
- Complete Streets Policy
- Public Street Layout and Acceptance Policy
- Water and Sewer Policies

5 min. Review and Approve the Annual Town Meeting Warrant for Monday 10/16/2023 at Bartlett High School Auditorium at 7:00 p.m.

10 min. Discussion of Lisa Kontoes’ new position with Webster Public Schools.

10 min. **Town Administrator Report**

Board and Committee Vacancies

Finance Committee	Full Member – 2
Water & Sewer Commission	Full Member – 1
Zoning Board of Appeals	Alternate Member – 1
Economic Development Committee	Full Member – 1
Historical Commission	Full Members - 2
Conservation Commission	Full Member – 1, Alternates – 2
ADA Committee	Full Member – 1

Proposed Future Meeting Date:

Monday October 16, 2023, 6:00 p.m., Second Floor Conference Room, Bartlett High School, 52 Lake Parkway, Webster, MA 01570

Future Events

Monday October 16, 2023, Fall Annual Town Meeting, 7:00 p.m., Bartlett High School Auditorium, 52 Lake Parkway, Webster, MA 01570.

Saturday October 21, 2023 and Sunday October 22, 2023, Food Truck Festival from 12:00 p.m. – 7:00 p.m. at Memorial Beach, Webster MA 01570.

ADJOURN