

REC'D WEBSTER TOWN CLERK  
SEP 15 '23 AM 9:39

# *Webster Public Schools*

## *Bartlett Building Committee*

District Administration Office  
Michael Makara Conference Room  
77 Poland Street  
6:00 PM Tuesday, September 19, 2023

- I. **Call to Order**
- II. **Review Previous Meeting Minutes for Approval**
  - a. August 24, 2023 (Potential Vote)
- III. **OPM Report**
  - a. Budget / Invoices (Potential Votes & Acknowledgements)
    - i. Invoices
      1. Flansburgh
      2. Colliers
      3. Triumph
    - ii. Monthly OPM Report to MSBA
      1. Financial Summary
  - b. Schedule
    - i. Bidding
    - ii. Master Schedule
  - c. Modular Unit Update
    - i. Punch List Progress
  - d. Update from the Prequalification Committee (Potential Vote)
    - i. Meeting held and vote taken
      1. The successful subcontractors have been notified
      2. Two subcontractors were not approved
- IV. **Design Team Report**
  - a. Design Team Update (Potential Votes)
    - i. Planning Board and Conservation Commission
    - ii. Variance – for use of inclined chair lift in A Wing during Phases 1 and
    - iii. Purchase of vertical chair lift, for later install in A Wing by GC (Potential Vote)
- V. **Clarity on Change Order Approvals/Signatures**
- VI. **Update on Potential Additional MSBA Funds**
- VII. **Board of Selectman Member Update**
- VIII. **Approval of Warrants (Potential vote)**
- IX. **Next Steps**
  - a. Next SBC meeting to be held 10/17 at 6:00 pm
- X. **Questions and Comments**
- XI. **Adjourn (Potential Vote)**