

**Town of Webster
Conservation Commission
Minutes of the Meeting – May 9, 2023**

A meeting of the Conservation Commission was held on May 9, 2023, in person in the Town of Webster Selectmens Meeting Room

Attending: Chairman, Joey Wigglesworth, Vice Chairwoman, Michelle Sherillo;
Members; Hayden Brown, Richard Parent

Absent: Member: Fred Bock, Dr. Robin Jewell

Staff: Dawn Portman, Conservation Agent
Tracy Coporale, Recording Secretary

Meeting called to order: 5:31pm

Public Meetings – Request for Determination of Applicability (RDA)

18 South Point Road – Carol Gogolinski (Applicant/Owner) – Replace existing railing and decking. Mr. Parent reads the public notice. Ms. Gogolinski is present. Ms. Portman updates the Commission; everything is in order. It's straight forward. She is taken the existing structure and replacing it with a new one. It will have wood stairs and Trex for the floor and she submitted the information on the means of how the materials will be brought into the yard. Showing photos. Ms. Gogolinski, explains, in the front of the house she wants to take the garage door down and then will put it back. Mr. Wigglesworth asks, you replaced your siding at one time, correct? Yes. She was permitted to replace the siding in the past. Nothing will change this time. He asks, what is under the deck? Plantings and they are leaving it alone, not touching it. How far from the lake is this? The house is approximately 28ft from the lake. Are there gutters? Are you planning to do anything with the downspout? No. It's fine being 28ft from the lake. There is a downspout on both sides of the house. None in the front. Are you doing anything with the footings? No. Just decking, railing and stairs? Yes.

Ms. Sherillo motions for a Negative Determination for 18 South Point Road. Mr. Brown Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

Ms. Gogolinski asks if she decided to put in mini-splits if she would need to talk with the Conservation Commission again? Mr. Wigglesworth advised her to speak with Mr. Tetreault, Building Commissioner and Ms. Portman, at that time.

18 Fairfield Street – David Luciano (Applicant/Owner) – Leveling the lawn area adjacent to the retaining wall. Mr. Parent reads the public notice. Mr. Luciano is present.

Ms. Portman updates the Commission; the application is straight forward. He is replacing the firepit, leveling the land and installing a 4-6 inch permeable base with precast pavers. Mr. Wigglesworth asks, are you putting in another firepit in the area? Mr. Luciano explains, the existing area is fairly level consisting of grass up to the retaining wall, he will be removing that and putting in stone dust, removing the current firepit and constructing a stone circular firepit

**Webster Conservation Commission
Meeting Minutes of May 9, 2023**

about the same size in the same area. Showing the sketch. He will use stone cobbles and old grinding wheels. Mr. Wigglesworth explains that he will need a 3-inch lip around it. Mr. Luciano says, his plan is to replicate it and have a 5-inch lip. Mr. Wigglesworth asks about a planting bed on the left. There is some existing cobbles and some existing trees. It's an existing planter on the left side. Mr. Brown asks, will the fence stay? Yes, it's the neighbor's fence that is on the property line. Ms. Sherillo asks, are there any machines to do the work? The contractor will be hand digging, but will have a bobcat machine to remove the material from the site. He will need a small spill kit. Mr. Wigglesworth recommends a straw wattle across the lake side retaining wall until it's stabilized. Also any stone cutting needs to happen in the driveway away from the site. Mr. Brown asks has Ms. Portman visited the site? How much of the lot is developed and how much is hardscaped? Mr. Wigglesworth shows Mr. Brown a map on the small screen. Mr. Wigglesworth explains to Mr. Luciano to contact Ms. Portman for an inspection when the erosion control are installed before the work begins. Mr. Brown Motions for a Negative Determination for 18 Fairfield Street. Mr. Parent Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

9 Wakefield Ave – Richard Gauger (Applicant/Owner) – Retaining Wall. Mr. Parent reads the public notice. Mr. Gauger is present. Ms. Portman updates the Commission; in September of 2022 Mr. Gauger was confronted by two members from the Conservation Commission about work being done on the property which resulted in a stop work order. About six weeks ago Mr. Gauger asked what he needs to do to move forward with his project. Showing photo of the wall he would like to repair. Mr. Wigglesworth explains to Mr. Gauger the reason he was stopped last year. He asks if Mr. Gauger was taking the wall down or just fixing it? Mr. Gauger explains, the water was real low and the base was dry so in an attempt to repair the wall he cemented the blocks to the stone and used 12" spikes then filled them with cement. When he got the stop work order he needed to still fill-in the seems to stop the water from seeping in and freezing over the winter. The water has to be low in order to continue the work. If the water does get low he would like to finish the job and fill it in with pea stone. Mr. Wigglesworth explains the rules for a Chapter 91 permit because it is sitting below the 480 flood plain. There is very little amount of flood plain capacity on this property. The Conservation Commission can approve it, but he will need to go through DEP. It could be July and August before he could do the project as the water is too high presently. Mr. Wigglesworth asks, was there a wall there previously? There were rocks. Mr. Gauger explains that every year he has picked up fallen rocks and put them back. Photo #15 shows a property spike from 25 years ago and the top of that was almost even with the property and that is how much erosion has been going on year after year. Mr. Wigglesworth explains that pea stone isn't the solution because it also erodes. He suggests to Mr. Gauger putting in riprap or maybe he could put in a retaining wall that he has to permit through MassDEP. Mr. Brown recommends they refer him to DEP, but can't move him forward. Mr. Wigglesworth states, correct, we only need to review the wetlands piece. Mr. Parent suggests he pull that wall back out of the 480 mark then bring plans to the Conservation Commission for review. Mr. Wigglesworth suggests that Mr. Gauger find the 480 mark using GIS and contact DEP and he explains to Mr. Gauger that they may require a Chapter 91 permit. It's previously disturbed so the state may or may not give him a permit. Ms. Sherillo Motions to continue 9 Wakefield Ave to the May 23rd meeting. Mr. Brown Second.

**Webster Conservation Commission
Meeting Minutes of May 9, 2023**

Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

6 Bates Crossing – Michael Stelmach (Applicant/Owner) New patio at existing beach area. Mr. Parent reads the public notice. Mr. Stelmach is present. Ms. Portman updates the Commission; Mr. Stelmach filed an application to replace the beach area with permeable pavers to eliminate run off problems. It's on the shoreline. He submitted an updated drawing to her. She asked him to think of a possible alternative, however he wanted to come before the Commission. Mr. Wigglesworth states, I believe we visited your property for a project about 3-4 years ago. Did you ever get a certificate of compliance for that project? Ms. Portman to check on it. Mr. Stelmach explains, he has a 12ftx15ft sandy beach and the sand keeps washing away. He wants to fix this problem by using permeable pavers and stone in between. He wants to level the beach area and use 4-8"x24"x7" granite blocks to form a wall at the lake's edge. It will be dug in and 14-inches above grade and about 10-inches of 3/4" stone with drainpipes. 3/8" stone going over the 3/4" stone and blue stone pavers with permeable grout on the top to form the patio floor. Mr. Wigglesworth explains to Mr. Stelmach that he has a flood plain capacity on his beach as he shows him the flood plain layer from GIS. You will need to go to Chapter 91 and explain your project. You will need to find your 480 flood plain mark and you need to be out of the 480. Drainage in the area won't solve the problem. A patio that close to the water isn't good for the lake. He explains to Mr. Stelmach that the water will heat up on the pavers and go into the water. The water needs to cool down before it hits the lake. You need to be 10ft off the flood plain. It's going to be too high. Ms. Sherillo states, a wall will require more engineering rather than just stones. He would also need property lines. Mr. Stelmach would be digging in a resource area which requires a review from Chapter 91. Mr. Stelmach has advised that he has trouble hearing and would like to review the minutes then he will contact Ms. Portman to discuss this project further. Mr. Wigglesworth advises him again, you will need to find the 480 mark, and the property lines. You have a flood plain on the left. You really should have a wetlands scientist delineate that. He is showing Mr. Stelmach the flood plain map and explaining the flood plain area. He suggests to Mr. Stelmach to do something different. He asks Mr. Stelmach, are you looking to expand seating or just stop erosion? Yes, stop erosion and he thought putting in a patio was his solution. Mr. Wigglesworth explains, you could use riprap to protect the existing wall. Mr. Brown says, he can't put in unless he talks to Chapter 91 Waterways. He needs to figure out the flood plain. Ms. Sherillo asks about the fence on the property line going into the water. Mr. Stelmach explains, that fence has been there for years, they just painted it. It's on the other side of the property line, but it's a right-of-way for a house in the back. The fence usually isn't in the water. Mr. Wigglesworth explains, it is in the flood plain so one or two panels of the fence should be removed. Mr. Stelmach still needs to call DEP Waterways and find the flood plain. Also he needs to be sure that fence is out of the flood plain. The Commission needs to review the open order for a certificate of compliance to close out the other project.

Ms. Sherillo Motions to continue 6 Bates Crossing to the July 24th meeting. Mr. Parent Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

**Webster Conservation Commission
Meeting Minutes of May 9, 2023**

Black Point Road & Jackson Road – Cedar Cove LLC (Applicant) – Sewer Extension. (with comments). Mr. Parent reads the public notice. Mr. Stephen Balcewicz, BC Engineering and Surveying is representing the applicants. Ms. Portman updates the Commission; all the forms have been submitted. She advises the Commission to review other department comments, some of the information should be known to the Commission. The highway department isn't responsible for repairs of this roadway or snow plowing, it's a private road. CHA Consultants, Inc. has reviewed this project. The sewer department's comments were addressed, plans were updated and they look forward to the extension. No comments from the emergency services. Mr. Balcewicz explains, starting with sheet#1 it says they propose extending and tying into the existing sewer manhole, starting at the last manhole and extending the sewer line approximately 171ft, and extending down Jackson Road approximately 585ft. There will be one manhole placed at the intersection of Black Point Road and Jackson Road. The 595ft distance will have two manholes one at 295ft and one at the end at 290ft. All the work is outside of the 100ft buffer zone. They plan on putting in a catch basin at the bottom of Black Point Road heading northerly. Showing the plan. Along Jackson Road the first 295ft is outside the buffer zone, the blue line on the plan is the delineated wetlands, the red line is the 25ft buffer zone, the green line is the 50ft buffer zone and the magenta line is the 100ft buffer zone. Mr. Balcewicz is pointing to the map of the proposed sewer line, this is the only area in the 100ft buffer zone. In yellow is the straw wattles. It consists of trenching, laying pipe, and bringing in material to fill, although it's sand and gravel anyway. Mr. Balcewicz reviewed the project with Mr. Eaton, CHA Consultants, who wanted to see a 10ft paved area around the manholes. He wanted a deep hole dug somewhere between the intersection of Black Point Road and Jackson Road heading down Jackson Road where the sewer and water lines diverge and are about 10ft apart. They propose to saw cut the road where it's paved. Mr. Wigglesworth asks, how far down Jackson Road is it going? Mr. Balcewicz is pointing to the map and explaining, this is 171ft, this is 500ft to the last manhole. There is a dwelling there. Mr. Hopkins is saying it goes to the gate. Mr. Wigglesworth asks, where is the storm water going to go? The precipitation that falls on it? Mr. Balcewicz states, the water is going in the same place no change in grade. Mr. Wigglesworth asks, what happens if we have an erosion gully that happens from it being impervious? Mr. Balcewicz doesn't plan on paving it, just using basic straw wattles. There is a water line that ties into the next street. Mr. Hopkins explains, they never put in sewer lines, so they need to cut in and run the trench box. They met last year with everybody and everybody was on board and Mr. Eaton, CHA, Consultants, Inc. had some questions they addressed. They will check the manhole covers and get this done asap. Mr. Wigglesworth suggests a silt fence, straw wattles and have Ms. Portman review before the work begins. Ms. Sherillo states, it looks like it's only near the wetland in a couple places, it is pretty basic. Mr. Brown Motions for a Negative Determination for Black Point Road and Jackson Road. Mr. Parent Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

**Webster Conservation Commission
Meeting Minutes of May 9, 2023**

Public Hearings – Notice of Intent (NOI)

46 West Point Road – DEP#323-1244 Jason Tubo (Applicant) – Repair of existing retaining wall (Continued from 4/24/23) Mr. Dan Berthiaume, Berthiaume Contracting is representing the applicant. Nobody is present to represent the applicant. He is waiting for Zac Gless to prepare the plans. Mr. Parent Motions to continue 46 West Point Road to the May 23rd meeting. Mr. Brown Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

27 South Point Road – James Palo (Applicant) – Raze existing dwelling and construct a new house including a seasonal dock. (Continued from 4/24/23) Mr. Stephen Balcewicz, BC Engineering & Surveying, Inc. is representing the applicant. Mr. Balcewicz explains, the modifications to the plan are on sheet 2 of 4 in the front of the dwelling there are proposed, four chambers to catch the downspouts from the front of the building. There is a decrease in pavement on page 1 of 4. The pavement shall be expanded that heads into the new building and the existing pavement will be removed for lawn and shrubs. The Conservation Commission required a 4 page document for the dock including the profiles and he submitted it to Chapter 91. Mr. Wigglesworth asks, did you submit the proper filing in the newspaper for Chapter 91? Mr. Balcewicz knows the proper filing, but he can only go forward once he has approval from ConCom. Mr. Balcewicz needs to advertise for the permit and advertise separately for the project. Mr. Wigglesworth explains that there needs to be a specific filing for Chapter 91 to properly notify the abutters. Mr. Balcewicz states, they are not looking for the permit for the dock yet. Mr. Wigglesworth explains once Mr. Balcewicz puts the filing in the newspaper then they can look at the dock. Mr. Balcewicz explains, the project was already published in the newspaper and in the NOI he added the dock. He realizes it will need to be advertised again for the dock. They are not reviewing the dock tonight, he has to come back for the dock. Ms. Sherillo comments, the second advertisement directs people to Waterways for their comments not back to the ConCom. So I believe the second advertisement goes more when the application is submitted to Waterways so people can follow up and make comments directly to Waterways. So Mr. Balcewicz doesn't need that so we can look at the dock because we are looking at it purely as a wetlands perspective and that advertisement is part of the standard NOI advertisement. There needs to be a secondary filing and it's a specific article. Mr. Balcewicz explains, he submitted dock information, the plan view, the profile view, verbiage that DEP requires and the distances to the shore. Mr. Wigglesworth states, we asked for storm water and the dock. Did we ask to check the wall? Mr. Balcewicz says, once they start removing and looking at the wall and if it needs reconstruction they can do an analysis of the retaining wall. He has the storm tech. Are there any other modifications to this? Yes, the storm chambers. No DEP#. Ms. Portman states that Ms. McDonald of DEP mentioned that they were having some issues with the eDEP system so this may be causing the delay in getting a DEP#. No public comments. Mr. Brown Motions to continue 27 South Point Road to the May 23rd meeting. Ms. Sherillo Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

306 Killdeer Road – Michael and Roberta Compson (Applicants/Owners) – Site work for a single family house. Mr. Parent reads the public notice. Mr. Stephen Balcewicz, BC Engineering & Surveying, Inc. is representing the applicant. Ms. Portman updates the

**Webster Conservation Commission
Meeting Minutes of May 9, 2023**

Commission; they are looking to do site work for a single family house as it is specified, but it's more decks and additional work they are looking to do on the outside of the house. The only comment received is the Building Commissioner suggested that there should be a culvert on this property. Mr. Balcewicz revised the plan. Showing photos. No other comments from the emergency department, or the highway department. Mr. Balcewicz explains, the first plan is the existing conditions, the dotted area is the amount of pavement to be removed. There is a garage under. There is a deck in the back with a walkway, the front door is on the side with existing stairs. They are proposing to reconfigure the basement area and remove the garage door and pouring a concrete wall. Mr. Balcewicz met with Mr. Tetreault, Building Commissioner who advised that a structural engineer can provide information with an idea on how to enclose the garage. Mr. Balcewicz is handing out the plan on how the garage will be enclosed with a poured retaining wall and constructed of cement blocks. The wetlands has been delineated. There's a set of wood stairs to be reconstructed. Sheet#2 shows the deck on the back which will be removed and a new one constructed with Trex and extended 2ft towards the lake. The concrete patio under will be expanded 2ft and the walkway will be removed with a new one laid. They are moving the front entrance door to the side of the house. Between the deck in the front and the pavement will be lawn area. They propose to reconstruct the walk going towards the water and adding a railing with Trex. All cutting will be done off site. There will be a temporary stock pile area. A spill kit will be at the rear of the dwelling. There will be dry wells in the right front and one just beyond the patio and deck. He shows the sediment and erosion controls, wattles and silt fence that extends to the 100ft line. There is a decrease in pervious pavement. Everything else is pervious. Mr. Brown asks, what is the extension of the patio made of? Pervious pavers. No DEP#. Ms. Sherillo questioned the wording of the narrative "Not in the wetlands" Mr. Balcewicz is reading the narrative. He will update the narrative. He has the dock dimensions and construction sequence. Mr. Brown asks, where is the dock connected to the land? Right at the end of the stairs. Mr. Parent asks, what is the black pipe that runs down along the wall? It's an irrigation system. Mr. Wigglesworth states, nothing is changing on the stairs they are already existing. Ms. Sherillo asks to see the plan for the storm water. There is one in the right front and one in the rear corner, details are shown on sheet 3 of 4. It's 27ft filled with stone fabric. Ms. Sherillo asks, what is happening with removing the pavement? There are large tree roots that have heaved the pavement. Mr. Wigglesworth asks, what shrubs will be impacted? They will replant the shrubs in different spots on the property. Mr. Wigglesworth asks, are they using the same footings for the deck? Mr. Balcewicz says, the walkway along the side they plan on using the footings, however the deck they plan on using the footings that screw into the ground. Mr. Wigglesworth asks about work under the deck? Are they digging it up? It depends what it looks like. They may or may not dig it up, they may put some trim and make it look nice, but they will take a look at the structural integrity of the pad itself. Worse case they dig it up and put in a new one. Erosion control should start at the top of the slope and come down and around the stairs. Mr. Brown suggests worse case is the patio stays impervious, best case they pull it up and replace it with pervious. The patio beneath the deck will be dug by hand if it is dug up. A bobcat could be used for removing material. He has a spill kit. The area in front of the garage will be back-filled and relawned. Is the retaining wall coming out or staying? Leave it or saw cut, remove it and fill over it. The intension is to leave it. Mr. Parent asks, is there any drainage before getting to the garage? Yes, there's a little basin. Everything will be pitched from the garage towards the road. Mr. Wigglesworth suggests to watch the slope and grades and pitching the water flow, they don't want to direct the water into the neighbor's property. Mr. Balcewicz

**Webster Conservation Commission
Meeting Minutes of May 9, 2023**

explains how he pitches the water flow which is less because there isn't any pavement. Mr. Brown Motions to continue 306 Killdeer Road to the May 23rd meeting Ms. Sherillo Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

Action Items

- a. Request for Certificate of Compliance DEP#323-1165 – 6 Black Point Road – Michael Hopkins (Applicant); Construction of a single family house. (Continued from 3/13/23) Mr. Balcewicz updates the Commission, he is in the process of filing with the planning board for a special permit.
Ms. Sherillo Motions to continue 6 Black Point Road to the June 26th meeting. Mr. Brown Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.
- b. Request for Certificate of Compliance DEP#323-1152 - 33 Wawela Park Road (f/k/a 35 Wawela Park Road) – HS&T Group, Inc. (Applicant) Robert Wilson Trustee, Wilson Family Trust (Owner) - Demolish existing garage and construct a new single-family house, driveway, retaining walls and dock. (Continued from 4/24/23)
Mr. Zac Couture, HS&T is present on behalf of Lebel Builders. The As-built was lacking information and they revised it. The walls were surveyed, the cultec system is shown, as well as the foundation. There is a difference between what was approved and what was done. The patio expanded about 12ft. On the westerly side of the property, it was supposed to mirror the right side where there were a series of retaining walls and stairs that he removed and lightened up that area. The photos show that the plantings substantially increased. They updated the letter and updated the As-built. Ms. Portman did a site visit today to view the plantings. There was a question of the amount of plantings and Mr. Lebel exceeded the amount of plantings they originally asked for. Ms. Sherillo comments, after talking with Mr. Lebel he was supposed to come up with a restoration plan. No plan was done. An old concrete pad was taken out in that area and the plantings exceeded the requirements. Ms. Portman took pictures of the areas in question during the last meeting and all the plantings. Mr. Wigglesworth comments, it's stable and the enhancement of plantings on the patio and the plantings on the other side look great along with the shrubs. Showing photos of the property that is stable and all the plantings. Ms. Sherillo asks, was there a change in impervious? Mr. Couture says, slightly less than what was proposed, but it's about even because he removed the wall and stairs section. Showing the As-built. Mr. Couture states, originally it was supposed to be centered, but he extended it over and put the stairs on the opposite side. Mr. Brown is looking and explaining the As-built should show what the differences are. Mr. Couture states, the approved plans are recorded and on file. It's about a 12ft expansion. It's naturalized there. Mr. Brown doesn't like the As-built. He explains to Mr. Couture that it doesn't show the differences. Mr. Brown is commenting that this is a professional builder and Mr. Couture has stated he understands what the As-built should reflect, however this As-built doesn't reflect what was changed. Mr. Couture comments that different towns have different things they want shown on As-builts and you never know

**Webster Conservation Commission
Meeting Minutes of May 9, 2023**

what the ConCom would like to see. Mr. Brown states that he would like to see the proposed as to what was built. Mr. Couture explains that the ConCom should be clearer as to what they want as an As-built. Mr. Wigglesworth states, we don't provide As-built directions, Mr. Couture has done this plan several times, the project is done and meets the WPA performance. Mr. Parent asks, the biggest change is the patio area, correct? Mr. Couture says, it's just the footprint of the patio. Ms. Portman states, if you look at the house, the landscaping goes up the side of the house and on the other side of the house I don't know if that helps with the determination? Mr. Lebel also did plantings for neighbors. The As-built plan is exactly what is currently. According to the order of conditions #28, everything on the As-built has been satisfied. The cultec is shown as well. Mr. Brown says, the letter states that the patio changed, but it doesn't say how much and what was changed. It seems tedious, but it just says that it is bigger. Mr. Couture explains it is a scaled plan. If you had a scale you could see it and I guess it would be a convenience if it said the exact footage. Mr. Brown comments, it doesn't tell us what was increased by. There's no adequate direction. Mr. Brown disagrees, if you go back to the order of conditions it says it, he reads the section. The As-built and the letter states that the drawing conflicts with what was approved. It doesn't tell them what the differences are. It's the technical part. They want to set the expectations of engineers, of homeowners, of builders, etc, the letter and the As-built package isn't clear. It doesn't show the 12ft expansion, or that the stairs moved. He sees what was built but doesn't see the difference from what was approved. They should outline what was approved as what was built. They are discussing the definition of the As-built, as showing the difference of what was built as to what was proposed. Mr. Couture explains you are asking for a completed As-built with no direction. Mr. Brown is explaining his definition of what an As-built should show and if the letter outlines the differences then the letter is acceptable. Nothing tells us the changes. Mr. Couture asks, does this sway their opinion either way if it's 12ft or 12.5ft. I understand I didn't do it exactly the way you wanted it, but will this push it back now? Ms. Sherillo states, we need something accurate for a complete package. Ms. Portman comments that she had looked at this portion of the order of conditions and she is trying to decipher what the Commission wants to see. She advised the Commission that at first the As-built wasn't acceptable as far as the details on it, however she wasn't aware that the comparative and the overlay would be requested. She did kick the compliance letter back to Mr. Couture for additional information. She feels some of this dialog is happening because she did not portrait the correct information to Mr. Couture. The compliance letter was submitted and stamped. She explains she was trying to look for indicators to be sure Mr. Couture had all the information on the letter and the As-built. She feels it's important for the Commission to give her some insight as to what they want to see as changes have been made on things multiple times. This way going forward Ms. Portman can be sure that all information is included and she would appreciate some insight of how the order of conditions should be tweaked. Mr. Parent suggests that the certificate of compliance language be changed and give details as to when the compliance hasn't been met, that will help them do a better job as far as what is written and what they are looking for. He asks, can he write a statement about the 12ft expansion and the stairs and move this forward? The Commission agrees to have Mr. Couture make a note as to what the changes are. Mr. Brown is looking for the change to the major structure. Mr. Couture

**Webster Conservation Commission
Meeting Minutes of May 9, 2023**

asks if he can make a note that the patio expanded 12ft and the stairs that were supposed to be centered are moved to the left. Yes. Mr. Couture is hand writing the changes on the As-built for the Commission to approve. Also adding the changes to the letter. He will sign and date it. It is satisfactory to the members. Ms. Portman stamped it in. Mr. Wigglesworth and Ms. Portman will look at the language for #28 in the order of conditions and possibly rewrite it. Ms. Portman asks if it's possible for the Commission to write standard ideas of what they are looking for so she is able to make sure the information is there before a meeting.

Ms. Sherillo Motions to issue a Certificate of Compliance for 33 Wawela Park Road. Mr. Brown Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

- c. Verbal Stop Work (Complaint) – 88 Lakeside Ave – Judith Colecchi (Owner); Patio. Mr. Krevosky asked to be continued.
Mr. Brown Motions to continue 88 Lakeside Ave to the May 23rd meeting. Ms. Sherillo Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.
- d. Cease and Desist – 2 South Point Road – Ronald Brigham (Owner) – Disturbing land by the water. – Nobody is present to represent. Mr. Parent Motions to continue 2 South Point Road to the May 23rd meeting. Ms. Sherillo Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

Draft Meeting Minutes – April 24, 2023

Mr. Brown Motions to continue approving Meeting Minutes to the May 23rd meeting. Mr. Parent Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

Old Business

- a. Violation – DEP#323-1197 - 0 Goddard Street, Lots 1 and 2 (also known as 25A and 25B Goddard Street); – Elijah Ketola (Applicant); Construction of two single-family houses. (Continued from 4/24/23). Mr. Wigglesworth is trying to meet with Mr. Morro and Ms. Portman to do a site walk. Maybe Monday?
Ms. Sherillo Motions to continue Goddard Street to the May 23rd meeting. Mr. Parent Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.
- b. Request for an Extension of an Enforcement Order – DEP#323-1194 - 67 Colonial Road David Arnold (Owner) (Continued from 4/24/23) Ms. Portman updates the Commission; Scott Morrison from Ecotec hasn't finished working on the items requested and will have them for the May 23rd meeting. The letter went out to Mr. Arnold. Ms. Sherillo Motions to continue 67 Colonial Road to the May 23rd meeting. Mr. Brown Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

**Webster Conservation Commission
Meeting Minutes of May 9, 2023**

- c. Enforcement Order – 71R Minebrook Road – Matthew Weatherbee (Owner) – Clearing (Continued from 4/24/23) Mr. Krevosky asked for a continuance. Mr. Brown Motions to continue 71R Minebrook Road to the May 23rd meeting. Ms. Sherillo Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

- d. Cease and Desist Letter – 290 Thompson Road; Sanat Patel Trustee (Owner) - Encroached/filled in wetland area (Continued from 4/24/23) Mr. Parent Motions to continue 290 Thompson Road to the May 23rd meeting. Mr. Brown Second. Motion passed unanimously 4-0 by roll call vote; Mr. Brown – AYE, Mr. Parent - AYE, Ms. Sherillo – AYE, Mr. Wigglesworth – AYE.

Staff Report

Ms. Portman is updating the Commission, the engineer for the new school project dropped off a box of information for this project. This information includes a new parking lot layout, new utilities, storm water management infrastructure, improvement and reconfiguration, new proposed athletic field, new road to the athletic field and track. Hopefully by end of next week there will be a new page for just the school on the town website. IT is working with Ms. Morgan to get this information on the website so they can review everything online. In the meantime, a peer review will be done by Brandon Faneuf. The ConCom will have to review this information. All the information will be available for all the abutters as well.

On May 8th the selectman appointed Pam Sheeran as a voting member of the Conservation Commission she lives at 6 South Point Road and will be a great addition to the Commission.

Next Meeting Date: Tuesday, May 23, 2023 – Board of Selectman Meeting Room

Adjournment: Ms. Sherillo Motions to adjourn at 8:00pm. Mr. Brown Second. All in favor.

Respectfully submitted,

Tracy Coporale
Recording Secretary

Conservation Commission Approval:


Recording Secretary

Date:

5/24/23