



**Office of the Board of Health**  
Webster Town Hall  
350 Main Street  
Webster, MA. 01570

Phone: (508) 949-3800 x 4002  
Fax: (508) 949-0845

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Janet Stoica, Chair  
Mathew Wyke, Member  
Anne Violette, Member  
Pete Carboneau, Member

**BOARD OF HEALTH  
REGULAR SESSION MEETING MINUTES  
FEBRUARY 06, 2022  
5:00PM**

The following individuals were in attendance by remote access: Chairman Janet Stoica, Member Matthew Wyke, Member Anne Violette, Health Director Camille Griffin and Administrative Assistant Danyel Guiou. Also in attendance: Eileen Alexander-Town of Webster Public Health Coordinator and Amanda Murphy.

Absent: Member Pete Carboneau

**Fully remote meeting called to order at 5:02PM**

**Action Items**

- Approval of Minutes – November 14, 2022
  - Motion to approve November 14, 2022 Minutes – Member Ms. Violette
  - Second – Chairman Ms. Stoica
  - Unanimous vote in favor of the motion
- Approval of Minutes – December 19, 2022
  - Motion to approve December 19, 2022 Minutes – Member Ms. Violette
  - Second – Member Mr. Wyke
  - Unanimous vote in favor of the motion

**Health Director's Report**

- Introduce Eileen Alexander, Public Health Coordinator (Regional)
  - The Health Director introduced Eileen Alexander as the new Public Health Coordinator. Ms. Alexander gave a brief introduction of herself including

her background and her position as the Regional Public Health Coordinator.

- Food Inspections Update
  - The Health Director, Webster Town Administrator and the Dudley Town Administrator (as the Health Director serves both Towns), reached out to a consulting firm known as ALSCO Food Check Group. ALSCO is based out of Plymouth and they are designed as a one-time service for municipalities catch Towns up on their inspections. These inspections will start within the next week and will last roughly about two months.
- Online Permitting
  - The Health Department is currently working with multiple departments to implement the permitting process for online applications. The goal is to have all permits applied for online by March 15, 2023. Establishments will be notified well in advance of the permitting process change, so the department is able to assist with any questions or concerns which may arise.

**Determination of Next Meeting**

The next Board of Health meeting is scheduled for April 10, 2023 at 5PM at the Police Station.

**Adjourn**

Motion to adjourn the meeting at 5:17PM – Member Mr. Wyke  
Second – Member Ms. Violette  
Unanimous vote in favor to adjourn the meeting at 5:17PM

*Respectfully submitted,*



*Danyel Guiou  
Administrative Assistant  
Town of Webster*

Approved Date: 4/10/2023

Cc: Board of Health Members  
Town of Webster Website  
Town Clerk