



Town Of Webster

Est. 1832

Massachusetts

Webster Water Sewer Commission

350 Main Street
Webster, MA 01570
Earl Gabor - Chairman
Tom Andrade - Vice Chairman
Dan Duteau

Marc Becker
Rick LaFond - Town Administrator
Tom Cutler - Water and Sewer Superintendent, Secretary

Webster Water Sewer Commission

Meeting Minutes

Thursday, February 10, 2022

2:30pm

Gladys E. Kelly Library, Local History Room
2 Lake Street, Webster, MA 01570

- Meeting Call to Order at 2:30 P.M.

Attendees: Earl Gabor, Dan Duteau, Tom Andrade, Marc Becker, Rick Lafond and Tom Cutler

- Chairman Gabor introduced the new Town Administrator – Rick LaFond
- The Commissionaires reviewed the draft meeting minutes from January 6th. A motion was made, and seconded, to approve the meeting minutes by roll-call vote: Duteau-yea, Gabor-yea, and Becker-yea, Andrade-yea.
- Water Department Updates
 - **Monthly PFAS Testing**-Station #3 Bigelow up slightly from previous month but still below the MassDEP MCL at 17.8 PPT.
 - **Additional Bigelow Road, Old CPW, and Mill Brook PFAS testing by MassDEP**-The superintendent contacted MassDEP as a follow up. DEP plans to collect the samples in the spring when the weather warms up and Mill Brook is easily accessible.
 - **Tighe & Bond PFAS Project Update**- The Department attended a meeting with Tighe & Bond on 2/2 in regards to the preliminary design for PFAS treatment. We are on track for SRF submission by MassDEP's August deadline. The meeting agenda is attached for reference with important timelines. Chairman Gabor described the different routes the raw water transmission main could take from Station #3 Bigelow to the Memorial Beach Water Plant. The preferred route is Park Ave over Old Worcester Rd since Park Ave water main replacement is on the list and the main could potentially be replaced at the same time the transmission main is installed as long as we are able to afford it. The Superintendent stated Tighe & Bond would have further details on affordability as we work thru a rate study, which will be completed in August.
 - **Station 1 Generator Transfer Switch Installation Update**-Install and startup of the generator is complete and is now online. A new transfer switch will be installed at a later date. The rental unit is scheduled for return to Sunbelt.
 - **Lake Street Project Update**-

- 100% design/bid documents complete- Added to central register 2/10 and will be posted in Webster Times on 2/18.
 - Bidding and awarding Phase-March 2022
 - Construction notice to proceed-April 2022

Commissioner Andrade asked if we could add a construction sign on Lake Street like the sign Dudley has on the Mason Rd water main project. The Superintendent stated he would follow up with Tighe & Bond on the request.
- **Water Services Survey by Tighe and Bond Update**-The survey was due January 31st. The Department asked MassDEP for time extension to March 4th as it has taken Tighe & Bond longer than expected to complete this task. MassDEP approved the extension.
- **Lead and Copper Update**-No updates or communication from MassDEP to date.
- **Hydrant Inspections**- Approximately 50% of the 700+ fire hydrants have been inspected to date. The inspection includes operating the hydrant, greasing the caps and confirming the hydrant drains properly so it will not freeze during the winter months. Project has been on hold due to weather, other work and shortages of staff.
- **FY 23 Capital Plan & Budget Update**-The Superintendent gave an overview of the budget and capital plan.
- Sewer Department Updates
 - **Sewer System Rehabilitation Update**
 - 100% design/bid documents- Late February 2022
 - Bidding and awarding Phase-February 2022 to March 2022
 - Construction notice to proceed-April 2022
 - **IMA Agreement with Dudley and True-up**-The Superintendent stated a follow up letter was sent to the Dudley Town Administrator and the Water Sewer Commission as requested by Chairman Gabor with no responses to date. Commissioner Gabor suggested sending another follow up letter.
 - **Perryville Station Pump**-Pump rebuild in progress at Flygt, Norwich CT. A delay in available parts has held this up.
 - **MA Sewer Relief Fund**- Submitted at the end of October with no updates at this time.
 - **NPDES Permit Update**-The following is a summary of deliverables with due dates to EPA and MassDEP:
 - Ambient Phosphorus Testing- January 15, 2022-Plan submitted and approved by DEP-Upstream Total Phosphorus sampling will be conducted 2022-2026
 - Reassessment of IPP Local Limits-February 1, 2022-Submitted on time and next step is to revise local limits in Sewer Use Regulation
 - Nitrogen Optimization-February 1, 2022-In progress
 - Phase One Collection System O&M plan-June 1, 2022
 - **FY 23 Capital Plan & Budget Update**-The Superintendent gave an overview of the budget and capital plan.
 - **Oxford IMA**-The Superintendent stated that Oxford has requested to renew the contract which is set to expire in April. It appears the Selectman signed the IMA back in 2017. We have not been able to locate the word document for revisions and are wondering if there are files stored on the Town server for Selectman. Commissioner Becker suggested having IT search our files for the document. Commissioner Andrade suggested converting the pdf to word.
 - **Sewer Use Regulations**-The Superintendent stated we need to change the local limit for TTO (“Total Toxic Organic Limit”) from 0.2 to 5.0mg/l. EPA agrees with the change and recommends we make the change to our Sewer Use Regulation local limit which will have no impact to our one Significant Industrial User. I have attached a clean version of

the document with the following changes: DPW was removed; Selectman was removed and the TTO limit was revised from 0.2 to 5.0mg/l. No other changes were made. A motion was made, and seconded, to approve and sign the revised regulations by roll-call vote: Duteau-yea, Gabor-yea, and Becker-yea, Andrade-yea.

Old Business

- Water Department Policy Review of Sections 8, & 13-17-The Superintendent suggested making all the electronic changes to the document for review at the next scheduled meeting 3/3.

New Business

- The Superintendent updated the Commission on a Sanitary Survey Scheduled for 2/16 and 2/17 with MassDEP.

Proposed *Next Meeting*: 3/3/2022

Adjournment

- A motion was made, and seconded, to adjourn the meeting at 4:00pm by roll-call vote: Duteau-yea, Gabor-yea, and Becker-yea, Andrade-yea.

Documents:

Draft minutes from 1/6/22

PFAS Monthly Testing Results

PFAS 2/2/22 Tighe & Bond Meeting Agenda

FY 23 Water & Sewer Budget

FY23 Water & Sewer Combined Capital List

5 Year Revenue Forecast

Oxford IMA & Most recent revenue

Sewer Use Regulations-Local Limit Revision

Draft Water Division Rules and Regulations