



Office of the Board of Health
Webster Town Hall
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Janet Stoica, Chair
Mathew Wyke, Member
Anne Violette, Member
Pete Carboneau, Member

**BOARD OF HEALTH
REGULAR SESSION MEETING MINUTES
APRIL 10, 2023
5:00PM**

The following individuals were in attendance by remote access: Chairman Janet Stoica, Member Matthew Wyke, Member Anne Violette, Health Director Camille Griffin and Administrative Assistant Danyel Guiou. Also in attendance:

Absent: Member Pete Carboneau

Meeting called to order at 5:02PM

Action Items

- Approval of Minutes – February 06 , 2023
 - Motion to approve minutes from February 06, 2023 – Member Ms. Violette
 - Second – Member Mr. Wyke
 - Unanimous vote to approve minutes from February 06, 2023

Health Director's Report

- Grant Updates-SCMPPH
 - The Health director updated the Board regarding the regional grant. She included the capacity assessment completed by DPH back in the fall, which includes surveys and document requests. This information showed the deficiencies due to lack of training and staff through local Health Departments. There will possibly be an increase to the grant to help address these issues.
- Staffing Updates

- The Health Director explained her absence will begin in the middle of June and she would return after roughly 12 weeks. Protocols are being finalized for the interim.
- The Town Administrator, Health Director and Police Chief are working on a job description for the Animal Control Officer position. The Chair requested a time-line for the job description of the Animal Control Officer position.
- Remote Meeting Extension
 - Public bodies are able to hold entirely remote or hybrid meetings until March 1, 2025 according to the legislative act.
- Online Permitting
 - Select applications have gone live through the online permitting system.
- Food Inspections-ALSCO
 - ALSCO has been performing unannounced routine inspections on food establishments. There is a potential establishment that has had multiple violations and re-inspections, which may be required to come before the Board – depending on their progress. The Chair asked what would be going in the building near Webster Electric. Currently, the Health Department has a few plan reviews in progress.

Determination of Next Meeting

The next Board of Health meeting is scheduled for May 22, 2023 at 5PM at the Police Station, as well as a hybrid option.

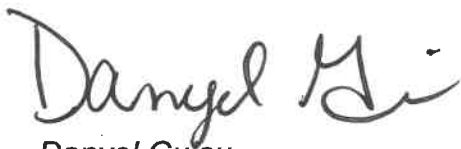
Adjourn

Motion to adjourn the meeting at 5:24PM – Member Ms. Violette

Second – Member Mr. Wyke

Unanimous vote in favor to adjourn the meeting at 5:24PM

Respectfully submitted,



Danyel Gulou

Administrative Assistant

Town of Webster

Approved Date: 09/11/2023

Cc: Board of Health Members
Town of Webster Website
Town Clerk