

**Webster ARPA Grant Fund Allocation Committee  
Meeting Minutes  
May 23, 2022**

A meeting of the Webster Planning Board was held on Monday, March 7, 2022 in the Irene Martel Meeting Room, 1<sup>st</sup> Floor, Webster Town Hall, 350 Main Street, Webster, MA.

**Present:** Chairwoman Carol Cyr; Members Rick LaFond, Ann Morgan and Marc Becker (joined at 2:20 p.m.)

**Absent:** Clerk Carole Marchand.

Also present: None.

1. **Call to Order:** The Chairwoman called the meeting to order at 2:13 p.m.

2. **Meeting Minutes - April 4, 2022, April 25, 2022, May 16, 2022;** tabled to the next meeting.

3. **Action Items**

a. **Applicant Review**

- i. Application Review and Vote: Monte Bianco, 140 Main Street. Ms. Morgan reviewed the application file noting that all the paperwork and signatures were in order. The application was filed by the restaurant owner and the property owner signed the application as well. There were no comments submitted from Town Departments. The application is for \$25,000 which would pay a portion of the construction cost for a patio / seating area in front of the building. The Committee reviewed the criteria for granting and found that the application met the requirements.

Motion to approve the grant application of Monte Bianco in the amount of \$25,000 for construction costs to build an outdoor patio / seating area as outlined in the application made by Ms. Morgan, seconded by Mr. LaFond. There was no discussion on the motion. Motion passed unanimously 3-0.

- ii. Application Review and Vote: PT Pet Supply, 86 Worcester Road. Mr. Becker joined the meeting. Ms. Morgan reviewed the application file noting that all the paperwork and signatures were in order. The application was filed by the business owner. There were no comments submitted from Town Departments. The application is for \$25,000 which would reimburse the business owner for pre-paid expenses associated with the pet grooming business which had to be shut down during COVID. Mr. Becker noted that the business has been in Town for over 12 years. The Committee reviewed the criteria for granting and found that the application met the requirements.

Motion to approve the grant application of P.T. Pet Supply in the amount of \$25,000 for pre-paid expenses associated with the pet grooming business as outlined in the application made by Mr. Becker, seconded by Ms. Morgan. There was no discussion on the motion. Motion passed unanimously 4-0.

- iii. Application Review and Vote: Beata Pantzer, Property Owner, 110 Main Street. Ms. Morgan reviewed the application file noting that all the paperwork and signatures were in order. The application was filed by the property owner. There were no comments submitted from Town Departments. The application is for \$10,000 for construction costs related to moving sprinkler

heads in a newly renovated business space. These funds would be reimbursable to the property owner upon receipt of paid invoices. Ms. Cyr noted the new business space is being built out for Prestige Nails who recently received ARPA funding for her business which is moving into the location identified in this application. During an inspection with the Fire Chief and Building Commissioner it was discovered that the sprinkler heads needed to be moved before they could finish the new salon space. Three quotes have been received. Ms. Morgan noted that the improvement to the space was an investment in the building in that it would be able to support any business that moved into that location in the future.

Motion to approve the grant application of Beata Pantzer, property owner of 110 Main Street, in an amount not to exceed \$10,000 for construction costs associated with interior sprinklers as outlined in the application made by Mr. Becker, seconded by Ms. Morgan. There was no discussion on the motion. Motion passed unanimously 4-0.

- iv. Application Review and Vote: Rose Room, 4 East Main Street. This item was tabled to the next meeting.
- v. Application Review and Vote: Renia Travel, 31B Thompson Road. This item was tabled to the next meeting.
- vi. Emergency Action Item: Tree Services - Memorial Beach. Ms. Cyr stated that a large limb came down at Memorial Beach near an area that has heavy pedestrian traffic. Thankfully no one was hurt. She's meeting with Kenny Pizzetti, Highway Superintendent, and Bartlett Tree Services at the site at 9:00 a.m. tomorrow (5/24) morning to risk to the public and costs to remove the limb and see if there were other branches that were also a risk to the public. ARPA funding for tree services have been approved in the past and were found to be within the scope of services eligible for funding. She asked if the Committee would consider funding an emergency request for tree services in this case. Mr. LaFond noted that this was a public safety issue that needs to be addressed immediately.

Motion to approve funding for emergency tree services in an amount not to exceed \$15,000 made by Mr. LaFond, seconded by Ms. Morgan. There was no discussion on the motion. Motion passed unanimously 4-0.

**b. Old Business**

- i. Status Update on Open / Approved Applications. No discussion. Tabled to next meeting.

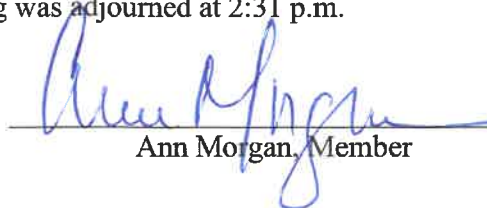
**c. Grant Program Close Out**

- i. Procedure / Reporting - No discussion. Tabled to next meeting.

**6. Adjournment**

Motion to adjourn the meeting made by Ms. Morgan, seconded by Mr. LaFond. Motion passed unanimously 4-0. The meeting was adjourned at 2:31 p.m.

Minutes Approved:

  
Ann Morgan, Member

Date:

