



Office of the Board of Health

Webster Town Hall
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Janet Stoica, Chair
Iwona Miller, Vice Chair
Mathew Wyke, Member
Anne Violette, Member
Pete Carboneau, Member

**BOARD OF HEALTH
REGULAR SESSION MEETING MINUTES
May 23, 2022
5:00PM**

The following individuals were in attendance: Chairman Janet Stoica, Iwona Miller Vice Chairman, Member Matthew Wyke, Member Anne Violette, Member Pete Carboneau, Health Director Camille Griffin, Douglas Mercurio Regional Health Inspector, Alyssa Price Public Health Nurse and Brianna Burnham Epidemiologist

Meeting Called to Order

The meeting was called to Order at 5:00PM.

Approval of Minutes

Motion to accept the minutes as written – Matthew Wyke

Second – Iwona Miller

4-1 abstain-Pete Carboneau

New Board Business

- **Introduction of new Board Member**
 - Newest Board Member, Pete Carboneau, did a brief introduction of himself.
- **Introductions of new Regional Hires**
 - The Health Director introduced the Regional Health Coordinator, Laurie Keefe (could not attend the meeting), Douglas Mercurio who is the Regional Health Inspector. Alyssa Price was introduced as the Public Health Nurse for the shared communities as well as Brianna Burnham who was introduced as the Epidemiologist for the shared communities.
 - Brianna updated the Board, regarding the increase in cases related to Covid-19. A mask advisory is advised but there is no mask mandate.
- **6 Brook Street-Housing Inspection Hearing**
 - A housing complaint was made with the Health Department, by an occupant of 6 Brook Street, regarding no hot water. The unit was inspected and it was observed there was no hot water along with other issues within the building. The property owner was mailed an Order to Correct Letter, in which the owner, in writing, requested a hearing before the Board. The occupant was unable to be present at the hearing, however, they were able to give a verbal update. The Health Director asked for an update regarding the violations within the unit, as well as the common areas, and the property owners have failed, by

choice, not to correct the noted violations. After a brief discussion, the property owners stated to be taken to court to have these issues discussed further, for compliance.

- Hearing Request for Local Regulations Implementation – Discussion
 - A concerned resident expressed concerns for the sale of drug paraphernalia sold in a tobacco establishment in Town. The Health Director and the Police Chief performed an inspection, and during the inspection some items were deemed necessary for the removal off of the shelves and not to be sold.
- Massachusetts Association of Health Boards (MAHB) Class Discussion
 - The Chair, Ms. Stoica, attended an annual class for Board members to learn and understand their roll more as a member of the Board.
- Health Director Update
 - Permitting Temporary Food Permit Event
 - Food Permit Renewal Applications – Change renewal date in the future
 - Ethics/Conflict of Interest Training and Acknowledgement of Committee handbook for the Board members
 - New contracted inspector – food inspections after hours/weekends
 - FDA Grant – to help improve food safety
 - An on-site mentorship class was held – the Health Director and Food Inspector were able to attend through the grant

Old Business

Member, Matthew Wyke, requested an update regarding the coverage of two towns for the Health Director.

Items not on agenda at time of posting

Chairman, Janet Stoica, questioned if there is a schedule for food inspections. There is a loose schedule for food inspections, however all inspections are taking place. The Health Director would like to discuss this at a further meeting to coincide with risk-based inspections and permitting fees.

Determination of Next Meeting

The next Board of Health meeting is scheduled for July 11, 2022.

Adjourn

Motion to adjourn the meeting at 6:01PM – Iwona Miller
Second – Pete Carboneau

Respectfully submitted,



*Camille Griffin, MPH, REHS/RS
Health Director
Town of Webster*

Approved Date: August 01, 2022

Cc: Board of Health Members
Town of Webster Website
Town Clerk