



# South Worcester County Communications Center

357 Main Street • Webster, MA 01570 • 508-943-1212  
*Serving the Towns of Webster and Dudley, Massachusetts*



*Gregory Lynskey, Communications Center Director*

*SWCCC Board of Directors*

*Meeting Minutes for June 9, 2022 – Regular Session*

Board Members Present: Jonathan Ruda, Richard LaFond, Randy Becker

Board Members Absent: Steven Sullivan

Others Present: Gregory Lynskey, Dean Kochanowski

Meeting Location: Webster Police Community Room

- Meeting called to order by Chairman Ruda at 10:05am.
- Chairman Ruda led the Pledge of Allegiance.
- *Chairman Ruda asked for a motion to enter executive session pursuant to MGL c. 30A § 21, To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member, or individual. The board will return to open session. Mr. Becker made the motion at 10:06am. Second by Mr. LaFond. Vote: Mr. Becker – yes; Mr. LaFond – yes; Chairman Ruda – yes. Vote 3-0.*
- *Mr. Becker made a motion to exit executive session at 10:11am. Second by Mr. LaFond. Vote: Mr. Becker – yes; Mr. LaFond – yes; Chairman Ruda – yes. Vote 3-0.*
- Mr. LaFond made a motion to approve the regular session meeting minutes from March 3, 2022. Second by Mr. Becker. Unanimous vote.
- There was no update for any other towns interested in joining the center.
- Director Lynskey presented the Board with a review of the budget through the end of the 3<sup>rd</sup> quarter of FY2022. He noted that the upcoming budget transfers would handle balancing any items that are anticipated to be running negative at the end of the year. He stated the only item of note was still the overtime line item given the continuing vacancies that have been experienced throughout the year. He stated that as of his calculations this morning, it appears that the overall SWCCC budget will not be exceeded but that a transfer from the budget \$10,000 to be placed into reserve is likely going to be needed which will be the first time in SWCCC history that has happened. He noted that transferring money from that line item requires Board of Director vote and is included in his list of transfers.
- Director Lynskey presented the following transfers to the Board which require Board of Directors approval. He provided a brief summary on each:
  - \$5,225.00 from 6421151 513006 Dispatcher Training Overtime to 6421151 513000 Regular Overtime
  - \$4,000.00 from 6421159 599000 Reserve Fund to 6421151 513000 Regular Overtime
- Me. Becker made a motion to approve both transfers. Second by Mr. LaFond. Unanimous vote.
- Director Lynskey presented the following transfers to the Board for their information. No vote is required on the following:

## **Board of Directors:**

Jonathan Ruda - Chairman  
Richard LaFond - Vice Chairman  
Randy Becker - Member  
Steven Sullivan - Member

## **Operations Board:**

Dean Kochanowski - Chairman  
Michael Shaw - Vice Chairman  
Steven Wojnar - Member  
Brian Hickey - Member  
Gary Milliard - Member

- \$40,000.00 from 6421151 511010 Public Safety Dispatchers to 6421151 513000 Regular Overtime
- \$18,000.00 from 6421151 511010 Public Safety Dispatchers to 6421151 513000 Regular Overtime
- \$200.00 from 6421151 511010 Public Safety Dispatchers to 6421151 511041 Part Time Other Labor
- \$1,500.00 from 6421151 513006 Dispatcher Training Overtime to 6421151 514006 Longevity
- \$3,380.00 from 6421151 514002 Holiday to 6421151 511041 Part Time Other Labor
- \$687.50 from 6421151 519004 Clothing Allowance to 6421151 513000 Regular Overtime
- \$666.00 from 6421151 519025 Insurance Waivers to 6421151 511041 Part Time Other Labor
- \$420.00 from 6421152 558003 Supplies & Materials to 6421152 520000 Purchase of Services
- \$2,950.00 from 6421152 524006 Communications Maintenance to 6421152 524007 Office Equipment Maintenance
- \$1,530.00 from 6421152 530008 Employee Training to 6421152 524007 Office Equipment Maintenance
- \$1,250.00 from 6421152 530008 Employee Training to 6421152 524015 Computer Equipment Maintenance
- \$550.00 from 6421152 542000 Office Supplies to 6421152 534001 Telephone
- \$222.00 from 6421152 545000 Custodial Supplies to 6421152 570000 Other Charges and Expenses
- Director Lynskey informed the Board that per-diem dispatcher Charles McGowan had resigned effective May 17, 2022. He noted that Dispatcher McGowan had been full time before leaving for a full-time firefighter job but had remained on per-diem. He noted that Dispatcher McGowan had not been active for some time and has since decided that he would not be able to make the commitment to SWCCC any longer. Mr. LaFond made a motion to accept the resignation and send a letter of thanks for his service. Second by Mr. Becker. Unanimous vote.
- Director Lynskey informed the Board that Webster had approved money at town meeting to replace all mobile radios with the intention of at least the Police Department moving to digital. He noted that he had submitted for grant funding through State 911 to cover Dudley but that this is the 4<sup>th</sup> attempt to secure the funding from State 911 so he isn't sure it will be successful. He noted that if the funding did not come through, Dudley PD would not be able to hear Webster PD from their cruiser radios. Chairman Ruda asked what the cost was for the Dudley equipment. Director Lynskey stated it was about \$110,000. Mr. Ruda stated that he would look into some options but was confident he could secure that funding.
- Director Lynskey stated that he had received word yesterday from a full-time dispatcher that she would be leaving during July as she is relocating her family out of state. He noted this will leave two vacancies as someone who was offered

a position in March declined to accept. He noted that one person who did accept in March is still training which with the anticipated departure in July will continue to keep the schedule very thin as it has been for nearly a year now causing the dispatchers to be stuck working many extra hours on a regular basis.

- The Board set a meeting date of August 11 at 10am at the Dudley Town Hall.
- Mr. Becker made a motion to adjourn at 10:51am, second by Mr. LaFond.  
Unanimous vote.