

The Webster Housing Authority held a special meeting July 12, 2021 at 3pm to address contract items from June's regular meeting not held due to illness. The meeting was called to order at 3:06 pm. Remote participation was available via GotoMeeting app.

- I. *Roll Call* Upon roll call, the following members were present David DuPont, Douglas Babcock, William Herra, and James Avery. Peter Luchina was absent and out of town. Also present: Paula Mayville, Executive Director and Rhea Parker, GHTO president
- II. *Health and Safety excavation contract award. Paula provided bid tabulation and references for low bidder Ponch Excavation. She noted that a previous water main project was completed by this company and was a favorable experience. Upon discussion, Douglas Babcock made a motion to award the drainage and sidewalk repair contract for Project 323071 to Ponch Excavation as lowest qualified bidder at \$29,075. William Herra seconded the motion and upon roll call vote all members were in favor.*
- III. *Nault Architects awarded house doctor fee proposal to design and administer phase 2 window replacement at Golden Heights I by DHCD. Paula provided/reviewed work order and James Avery made a motion to award phase 2 window replacement for project 323080 previously approved by DHCD, seconded by Doug Babcock. Upon roll call vote, all members in favor*
- IV. SEIU collective bargaining agreement was presented in hard copy form, however since board representative Peter Luchina was not present the Chairman advised he would table any vote until next meeting
- V. *Review/Approve electricity rate proposal: this agenda item was passed over, until Jodi Mauer available to present proposal*
- VI. *DHCD heat pump proposal for Second Island vs. gas conversion. Paula reviewed most recent correspondence and advised members to continue discussions about the WHA's opposition to this project at next meeting*
- VII. With next meeting set for July 29 at 530 pm to accommodate the New England Nahro conference, Douglas Babcock made a motion to adjourn at 320. Motion seconded by James Avery and all members were in favor.

Respectfully Submitted (Attest)

Paula Mayville, Executive Director